

SPRINGWOOD SURGERY

HOW WE USE YOUR MEDICAL RECORDS

- **This practice handles medical records in-line with laws on data protection and confidentiality.**
- **We share medical records with those who are involved in providing you with care and treatment.**
- **In some circumstances we will also share medical records for medical research, for example to find out more about why people get ill.**
- **We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.**
- **You have the right to be given a copy of your medical record.**
- **You have the right to object to your medical records being shared with those who provide you with care.**
- **You have the right to object to your information being used for medical research and to plan health services.**
- **You have the right to have any mistakes corrected and to complain to the Information Commissioner's Office. Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.**

For more information ask at reception for a leaflet OR visit our website www.springwoodsurgery.co.uk

