REGISTRATION PACK

**HONLEY SURGERY**

Marsh Gardens, Honley, Holmfirth, HD9 6AG

01484 303366

[www.honleysurgery.co.uk](http://www.honleysurgery.co.uk)

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THANK YOU FOR CHOOSING TO REGISTER WITH HONLEY SURGERY

Please read all details in this pack carefully and ensure that the necessary forms are completed correctly in order to avoid delay in processing you registration.

Before you start, please read the following important information and instructions:

* Check that your address is in our practice area. (Please contact us if you are not sure).
* Complete a separate application form for each person.
* Return your completed form in person along with photographic ID and proof of your address. (Birth certificate for children).
* All patients are expected to use electronic prescriptions following NHS Guidance.
* All patients over the age of 16 are automatically registered for basic online access, your password will be available to collect from the reception desk once you are registered. (Photographic ID will be required to collect your password).
* If you would like online access for another individual or another individual to have access to your records then a Proxy Access form will need completing, this can be found on our website or can be collected from the reception desk.

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