



Patient Participation Group Meeting Minutes

Date/Time	28 th July 2022 4pm	Venue	Priory View, Meeting room
Attendees PVMC	Helen Walker (HW), Dr Carl Foster (CAF)		
Attendees PPG	BB, SH, NP, AW		
Apologies	KA, BB, EB, HS, LM, DL		
Guests			

Item	Agenda Item	Action By	Action Date
1	Review of Previous Minutes All actions from previous meeting had been actioned.		
2	PPG Member changes and Welcome to new members No changes to note		
3	Suggestion Box No suggestions had been left however HW expected patient suggestions once the patient survey's are returned in August.		
4	Review of NHS and General Practice CAF gave a financial overview and general direction of where general practice is going. The presentation was to help the PPG members understand the financial constraints within General Practice and to inform the group as we ask for feedback and suggestions moving forward. CAF explained the move to Primary Care Networks (we are partnered with Thornton and Armley). CAF also explained how Priory View manages the appointments safely and the different appointment models that are available. CAF explained the desire for the government to enable patients see GPs out of normal hours which lead to the matter of Extended Access (see next point).		



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5	<p>Extended Access</p> <p>CAF explained that the hub that had been running in Armley for a number of years is being reviewed. The hub will continue but nationally there is a requirement to opening Saturday's 9am – 5pm and there was no requirement to open on a Sunday.</p> <p>Armley hub will be managing the contract from October and has a preference of continuing with the current system of Saturday 0800 – 1300 and Sunday 0800-1200 and offering GP face to face and telephone appointments, Nurse appointments for cervical smears, dressings and chronic disease management and Health Care Assistant appointments for health checks and bloods.</p> <p>We asked the PPG for feedback on the type of appointments and timings of the clinics that they would like to see from October.</p> <p>The group did not feel they had enough information to make an informed decision.</p> <p>Action: CAF will compile a summary of appointments currently being utilised in the weekend hub to provide more context.</p> <p>Action: HW will create a short survey for each member to provide feedback on the type of appointments they would like to see.</p> <p>The PPG also requested that if feedback is required from the group that we provide information ahead of the meeting so that the group can consider the issues to be discussed ahead of the meeting.</p>	<p>CAF</p> <p>HW</p>	<p>Before end August</p> <p>Before end August</p>
6	<p>Newsletter</p> <p>Request for articles and ideas will be made via email nearer the time of the next newsletter (around September)</p>		
7	<p>AOB</p> <p>AW felt she was unaware of the services discussed and wanted to look at solutions to communicate services to all patients. She will come back to a future meeting to advise on her thoughts. AW also had issues opening documents – HW will convert documents to PDF moving forward to see if this will help.</p>		



Item	Agenda Item	Action By	Action Date
	SH would be interested to receive the Did Not Attend figures each quarter. Action: HW to ensure these are circulated before each PPG meeting.	HW	Ongoing
8	Next Meeting agreed: All agreed that Thursdays at 4pm worked well. Proposed next meeting: Thursday 27th October 4pm		