



### Patient Participation Group Meeting Minutes

<b>Date/Time</b>	25 <sup>th</sup> May 2023 4pm	<b>Venue</b>	Priory View, Meeting room
<b>Attendees PVMC</b>	Helen Walker (HW), Lynsey Franks (LF)		
<b>Attendees PPG</b>	BD, KA, EB,		
<b>Apologies</b>	SH, HS, LM, DL, BB, NP		
<b>Guests</b>	Jo Jenner – Carers Leeds (JJ)		

<b>Item</b>	<b>Agenda Item</b>	<b>Action By</b>	<b>Action Date</b>
1	<p><b>Review of Previous Minutes</b></p> <p>No actions from previous meeting to review.</p> <p>Agreed to carry forward the PPG email address to see if further feedback could be sought.</p>		
2	<p><b>PPG Member changes and Welcome to new members</b></p> <p>HW advised that AW requested to leave the group.</p>		
3	<p><b>Suggestion Box</b></p> <p>No suggestions had been left.</p>		
4	<p><b>Welcome Jo Jenner, Carers Leeds</b></p> <p>JJ mentioned that Carer's Week (wc 5<sup>th</sup> June) is approaching and she wanted to talk about the services that carers can access.</p> <p>Carers can be classed as someone that offers support to someone that would otherwise not be able to manage with areas of their care such as personal care, taking medication, attending appointments etc.</p> <p>Carers can often feel isolated and this can impact on their mental and physical health. Carers often put off their own treatment ahead of the person they are caring for.</p> <p>Carers Leeds has been operating in Leeds based on the Headrow for the last 26 years and offers specialist support for carers such as;</p> <p>Emotional support</p> <p>Practical support such as sign posting to other support service for respite breaks, financial support.</p>		





Item	Agenda Item	Action By	Action Date
	<p>practice and the clinician may ask patients to attend appointments for reviews.</p> <p>EB described a time when she was unable to gain an appointment and was told the next available appointment was in two weeks and was offered the walk-in service if she needed to be seen sooner. HW responded to the group explaining that NHS services across England are in crisis and demand for GP appointments outstrip the appointments available. The appointment system has been designed to enable patients to pre-book in advance, some appointments are available on the day to try to help as many patients as we can but once all the appointments have been taken we can only off NHS111 or the walk-in centre. Priory View tend to be offering pre-bookable appointments up to two weeks in advance which is considerably better than other providers in the area and across the UK.</p>		
8	<p><b>Next Meeting agreed:</b></p> <p><b>Proposed next meeting: Thursday 7<sup>th</sup> September 2023 at 4pm</b></p>		