



MINUTES

Date :	9 August 2022
Time :	4.30pm
Location :	Fountain Medical Centre (FMC), Virtual via MS Teams
Present – FMC	Dr Michael Pointon (MP) Kristina Rakovic – Reception Team Leader Laura Humphreys (LHu) - Clinical Admin Manager Emma Jeffreys (EJ) – Medical Secretary
Guest(s)	
Present – Patients	SR, LH and SP <i>For confidentiality reasons patient names will not be shown on the minutes</i>
Minutes taken by:	EJ

1 Welcome

MP welcomed everybody to the meeting and all participants introduced themselves. MP wanted to catch up and let everybody know what has been happening this year.

2 Agenda for the Meeting

LHu confirmed that COVID and Flu Vaccinations in 2022 would tie in together this year and be rolled out in autumn. Letters / text messages will be sent to all eligible adults (50 and over and patients in clinical at-risk groups) in September/October time.

KR talked about the Red Zone mentioned in previous meeting. It is still in place due to COVID and is separate from the main entrance. Patients and staff are still advised to wear masks.

Mentioned in the last meeting changes to the loft space into a large office for the PCN to be based here. It is still in the planning process.

LHu talked further regarding PCN in the last meeting - receptionists to signpost ie. Referrals to

clinics (physio, social prescribing, linking Leeds etc)

KR – said there is a new telephone system that will be put in place meaning patients won't need to wait in a queue and would be called back when it's their turn.

LH – queried calling from private number and if it would still be the case, you could be called back?

KR – answered that you would be called back from wherever you are calling from

LHu – said a survey to go out September to patients. For volunteers also that can help in the practice.

KR – said this is very important to us. We also have our Online Champions workshops for patients struggling to get online.

SP – said the newsletter I was doing the layout for, I can still do this. I'm a retired graphic designer.

KR – Answered yes thank you.

LH – I'd just like some feedback as to what dates you will need me so I can offer some of my time.

MP/LHu/KR – Agreed this will be done.

SP – Just a question, as a patient, how often do we get routine blood tests?

MP – It's entirely dependent on the patient i.e. due to medical conditions. Some can be 3 monthly some can be annually or even none needed at all.

KR – If anyone would like to email us about what you'd like to discuss in the next meeting please do so.

3 **Date and Time of Next PPG Meeting**

TBC