











## IMPORTANT INFORMATION FOR PATIENTS

### How we use your medical records



Nova Scotia Medical Centre  
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Castleford  
WF10 2DP

-  This practice handles medical records in-line with laws on data protection and confidentiality.
-  We share medical records with those who are involved in providing you with care and treatment.
-  In some circumstances we will also share medical records for medical research, for example to find out more about why people get ill.
-  We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.
-  You have the right to be given a copy of your medical record.
-  You have the right to object to your medical records being shared with those who provide you with care.
-  You have the right to object to your information being used for medical research and to plan health services.
-  You have the right to have any mistakes corrected and to complain to the Information Commissioner's Office. Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.



For more information ask at reception for a leaflet OR visit our website.