

PATIENT PARTICIPATION GROUP

MEETING HELD AT 2.00pm

ON WEDNESDAY 25 SEPTEMBER 2024

AT TRINITY MEDICAL CENTRE, WAKEFIELD

In attendance:

PPG Members –MD, SHM , RI, KK, JM , AN, SR, SW(Chair) and KW.

Surgery Staff – Dr Jayakumar, Nicola Morgan, Sarah Rigg and Taylor Brunt.

ICB Staff – Dasa Farmer and Emma Marshall.

1. Introduction and Welcome

The Chair opened the meeting and welcomed members to the meeting. He noted that in order to give sufficient time to the consideration of the boundary change proposals, AGM items had been deferred to the next PPG meeting.

2. Apologies received

Apologies were received from LC, JC, DF, AC (prospective member) and Kim Holloway.

3. Declarations of interest

None.

MATTERS INTERNAL TO TMCW

4. To approve the minutes of the PPG Meeting held on 12 June 2024

Agreed: That the minutes of the Meeting held on 12 June 2024 be approved.

5. Matters arising from those minutes

None.

6. To note the Notes of the Sub-Group meeting held on 24 July 2024

The Notes were noted.

7. To consider any matters arising from those notes

Item 8 Website: Further to the suggestion that users could raise queries, TB advised that a button at the bottom of the screen '*Notice a problem? Report it here*' allowed queries to be posted online.

Item 5 "No Entry" marking on car park: This would be included in the renovation works.

Item 16.1 Weigh scales: It was noted that new scales had been purchased.

8. Practice Boundary Change Proposals

A report detailing the proposed changes had been circulated and the Group discussed various aspects of the proposals. The Chair felt that some metrics to help appreciate the size of the Practice might be useful and Dr Jayakumar said that the

number of patients per GP at TMCW was 1,800 which compared favourably with 2,300 nationally. Besides the GPs there were also Advanced Practice Nurses and other clinical personnel, and the staff workload was constantly adjusted to deal with demand. A query was raised about missed appointments, currently 700 per month, and Dr Jayakumar said patients were rung more than once to see why they had not attended.

Regarding the boundary change proposals, Dr Jayakumar said new residents at City Fields were registering with TMCW and it seemed logical to regularise the situation. Currently no practice covered the City Fields area in its entirety, since it was a new development.

If the TMCW catchment area was extended to cover the whole of City Fields, this would increase the number of patients and consequently the number of staff at TMCW. It is expected to be a gradual increase as the development progressed. Dr Jayakumar noted that patients from City Fields could register with other surgeries as long as those surgeries' boundaries included parts of City Fields.

Dasa Farmer drew attention to the proposed patient survey within the document which contained quite a lengthy equal opportunities section. She said that if the PPG approved the document, the process of consultation could start. All TMCW patients would be consulted as well as other practices in the area. All patients' views were sought even if people felt the proposals would not affect them directly. Dasa anticipated a 6-week consultation period, and she confirmed that the map on page 14 would be enlarged. TB would undertake further minor amendments by 1 October and this version would be forwarded to the PPG. It would then go live.

9. PPG Member recruitment

The Chair recalled that he had collected information from members regarding their reasons for joining the PPG: he would pursue the outcome of this request.

10. To receive updates from staff

- a) Covid vaccination programme: An autumn booster programme had started at Sandal Rugby Club.
- b) Flu vaccination programme: This was starting at TMCW on Saturdays, and also at Sandal Surgery. Appointment booking was late this year because the enhanced service (over and under 65s) was not rolled out until 3 October, other than to pregnant ladies and children 2 to 3 years old who were able to have earlier vaccinations.
- c) Shingles vaccination programme: There was now an ongoing programme.
- d) Respiratory Syncytial Virus: This vaccination was limited to patients between 75 and 79 years.
- e) Register of comments/complaints: this would be addressed at a later meeting when Kim Holloway was available.
- f) Health and wellbeing events: The Menopause and Dementia Cafés were well attended. Events to address diabetes and hypertension were also available.

(Dasa Farmer and Emma Marshall left the meeting 3.15pm)

- g) Surgery refurbishment: The work was now scheduled to start in November with just some legal matters to be finalised. New car park lining would be included in the scheme and the waiting rooms would have new seating (not benches). A contract period of 12 months was anticipated. It is currently not predicted to have any impact on site parking during the renovations. TMCW to communicate any change to this advice.

11. RELEVANT NHS/WYICB/MID YORKS TRUST MATTERS AFFECTING TMCW

There was nothing to report.

REPORTS BACK

12. To report on any feedback from the Patient and Community Panel and the PPG Network

RI and the Chair had been unable to attend these meetings. The Chair noted the Citizen Coin Scheme whereby volunteers can earn digital Coins to be exchanged for local goods and services.

OTHER MATTERS

13. Any other urgent business

None.

14. Date and time of next meetings

Agreed: That the PPG meet at 2.00pm at TMCW as follows:

6 November 2024 Sub-Group

11 December 2024 PPG (AGM)

Meeting closed at 3.35 pm