

The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 27 January 2020
Chairperson Dr Paula Register

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
- **New cancer diagnosis /Unusual or late presentations** – ca in young person – think FIT test – NICE guidelines for referral discussed
- **MacMillan Nurse and DN**– district nurses are setting up syringe drivers – paperwork and protocols discussed
- **RESPECT FORMs** – are now available electronically
- **GP Conference EOL** – learning outcomes discussed and shared with the clinical team
- **SEA** - late ca rectum diagnosis – case reviewed discussed – problems highlighted and learning points taken forward
- **TreeTops Hospice** – presentation from the hospice by a specialist nurse – facilities discussed and referrals outlined
- **Next Meeting 30 March 2020**

The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 25 NOVEMBER 2019
Chairperson Dr Paula Register

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
- **New cancer diagnosis /Unusual or late presentations** – difficulties highlighted of rare tumours presenting atypically
- **MacMillan Nurse and DN**– discussion of EOL patients – on-going concerns, treatment/referrals needed – Ward 2 London Road Community Hospital to open in January 2020 for stable EOL patients – 20 beds
- **Renal Cancer – BMJ Best Practice Presentation**
- **Daffodil standards 2 – discussed and implemented**
- **Bloods markers of cancer presentation**
- **RESPECT FORMs** – should be available electronically -- not yet activated – although work still in process
- **Next Meeting 27 JANUARY 2020**

**The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 30 September 2019
Chairperson Dr Paula Register**

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
- **New cancer diagnosis /Unusual or late presentations** – difficulties highlighted of rare tumours presenting atypically
- **MacMillan Nurse and DN**– discussion of EOL patients – on-going concerns, treatment/referrals needed
- **MDT meeting with Specialist Staff from the Leg Ulcer Clinic** – difficult and complex pt discussed – how to meet their needs and the need for on-going home treatment
- **RESPECT FORMs** – should be available electronically – TNL – The End of Care Facilitator will ensure it is made available to PMP and Oakwood surgery
- **Next Meeting 25 November 2019**

**The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 15 July 2019
Chairperson Dr Paula Register**

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
 - **New cancer diagnosis /Unusual or late presentations** – delay in correspondence from the hospital to clarify who needs to be co-ordinating on-going investigations
 - **DN** – JW
 - **Straight to CT Scan pathway for suspected lung cancer** – new service discussed
 - **NCDA – National Cancer Audit discussed and cases highlighted discussed**
 - **Daffodil Standards discussed – standard 7** - how to improved care when someone dies
 - **Cervical smear audit** – results discussed and actions to inc uptake rate discussed
 - **Next Meeting 30 September 2019**
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**The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 20 May 2019
Chairperson Dr Paula Register**

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
 - **New cancer diagnosis /Unusual or late presentations** – delay in correspondence from the hospital to clarify who needs to be co-ordinating on-going investigations
 - **DN** – JW
 - **TNL End of Life Care Co-Ordinator** – Jayne Windsor may be our new MacMillan Nurse – she is currently on annual leave
 - **FIT tests discussed** – these are now replacing FOB
 - **RESPECT FORMS** – discussed
 - **NCCA – National Cancer Audit discussed and cases highlighted discussed**
 - **Next Meeting 15 July 2019**
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**The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 25 March 2019
Chairperson Dr Paula Register**

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
 - **Adam Williams from Cancer UK came to deliver a workshop for safety netting in regards to cancer patients – lessons learned and useful safety netting tools were discussed**

 - **Next Meeting 20 May 2019**
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The Park Medical Practice and Oakwood Surgery
Palliative Care Meeting
Minutes from 28 January 2019
Chairperson Dr Paula Register

People in attendance: Medical Staff, Nursing Staff, District Nurses, Community Matron, Care Co-Ordinator

Items Discussed

- **Priority List Updated** – Patients discussed – any problems identified and management plans formulated.
 - **New cancer diagnosis /Unusual or late presentations** – 1 case of lymphoma discussed - problem with secondary care requesting a CT scan and then just scanning to use for action – no correspondence from the hospital and BMA says that the referring clinician is responsible for any test results – PR to feed back to secondary care
 - **DN** – JW
 - **TNL End of Life Care Co-Ordinator** – PR to discuss with TNL regarding RESPECT forms that have not been completed by secondary care for patients who are being fast tracked home
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 - **Next Meeting 25 March 2019**
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