

Billesdon PPG Meeting
Tuesday 25th July 2023 12.30pm, Bushby Surgery

Present: Dr Wardle (GP Partner), Julie Smith (Practice Manager), Becky Farmer (HR and Data Administrator). PPG members: John Dyson (Chair) Allan Lee, Margaret Hughes (Secretary), Bridget Lawden, Claire Recordon, Roger Vernon.

Apologies: Susan Hart, Anthony Head, Ian Hill, Janette Stocks.

1. Apologies for absence and introductions

JD opened the meeting and invited those present to introduce themselves (see above).

MH listed those members who had sent apologies (see above)

2. Review of previous minutes dated 15/11/2022

JD proposed that the minutes were an accurate record. This was agreed.

MH gave a brief update on her attendance at the SLMG (South Leicestershire Medical Group) PPG; this has a well-established PPG group, chaired by Jan Geary and who has offered useful advice and guidance to JD / MH.

A Tool Kit for PPG's had recently been distributed through the Leicester, Leicestershire, and Rutland Integrated Care Board (ICB). BL offered to look through the documentation and refer any relevant / useful information back to the group. MH to forward document on.

3. Villages covered by PPG members

MH said the register of PPG members covered the following villages, namely. Bushby, Keyham, Thurnby, Stoughton, Houghton-on-the-Hill, Tilton-on-the-Hill, Halstead, East Norton. Tugby and Billesdon. This was considered to be good coverage.

Historically there maybe patients residing outside the catchment area.

4. Practice Report

JS gave the following update to the group.

Dr Cooke had retired in June. The Practice now had a new GP, Dr Krishan Patel. He is a salaried GP, working 2.5 days per week. Dr Burton has now assumed the role of Senior Partner.

The Practice has a new website which staff feel is better to navigate. Group encouraged to give feedback to Daniel May (information Officer) on its content and navigation thereof.

The TV monitors in both the Billesdon and Bushby surgeries are now capable of being utilised to relay information on forthcoming NHS campaigns.

RV raised a question re the 'sign-in' screen positioned by reception. JS reported that it was cleaned daily. It was pointed out that there is a hand sanitiser close by.

Dr Burton and JS had taken a monitoring telephone call from the Care Quality Commission (CQC). The Practice was reported Good in May 2018 and remains Good. JS said they were very pleased with the outcome. Further monitoring will follow.

Flu vaccinations are being ordered ahead of the first clinics at the end of September. Both AL and BL offered to be marshals for the sessions.

The Practice plans to expand its use Accurx (software enabling patients / healthcare professionals to communicate). One area under consideration is the issue of sick notes thus saving on phone calls.

It is highly likely that The Practice will take on a trainee GP in the near future.

BL queried whether the physiotherapy service available was underutilised as she had been given an appointment that same day. The service is advertised on the website.

5. Constitution – discussion / agreement plus ratification of Chair / Secretary

The document had been developed by JS / JD / MH and previously circulated.

JS raised 4 items to be changed, RV one item. The Constitution (version 6.0) has been updated to reflect these changes.

Both JD and MH were approved by the meeting as Chair and Secretary respectively.

6. Communication to patients – ideas / messages

BF explained that the practice appointments were populated on-line each weekend. You will then be able to book an appointment in to the new added week. Our booking of appointments is four weeks in advance.

Re. the forthcoming Flu vaccination programme (refer item 4), Patients will be contacted by text or phone and asked to book a timed appointment. JS will prepare a message for group members to circulate via their respective village newsletters / Facebook etc. MH to forward message to PPG members.

7. A.O.B

JD / RS reported that both had been invited to register for 'Our Future Health'; see internet for details. (<https://ourfuturehealth.org.uk/>)

'Five on Friday' is received by some members at the meeting; it was recognised that considerable effort goes its production. MH to circulate to PPG members and, if interested sign up to receive it directly.

8. Date of next meeting : Bushby Surgery 12:30 November 7th 2023