

**NORTHFIELD MEDICAL CENTRE (NMC)
PATIENT PARTICIPATION GROUP MEETING
Monday 13th June 2022, 5.30 pm, at NMC**

In attendance:

Marian Broomhead (MB) – Chair, Mike Howkins (MH) – Secretary, Jenny Quilter (JQ), Jean Voller (JV), Joy Franklin (JoyF) and Dr Sabina Badiani (SB) - late arrival

Marian Broomhead (MB) welcomed all present to the first Northfield PPG meeting where she had been chair for all of the meeting.

This meeting's question was – What is the normal human resting heart rate? – this is usually in the range 60-100 beats per minute (bpm), but can be lower than this range for fit trained athletes etc.

ITEMS		
1.	Apologies	Apologies for absence were received from Alison Hillyard (AH), Jen Fielding (JenF) and Jackie Collington (JC). Apologies for late arrival were received from Dr Sabina Badiani (SB). To check on the intentions for the future from Shama Malik and Val Foster-Bains.
2.	Introductions	Introductions were exchanged with Dr Sabina Badiani as the new representative from the NMC partnership.
3.	Notification of items of A.O.B.	All significant items on the agenda.
4.	Review of minutes of previous meeting held on Monday 4th April 2022	The minutes were agreed and all relevant matters were on the agenda.
5.	PPG Locality and Similar Meetings (any attendees)	PPG Locality Meeting – Marian Broomhead reported that she had attended a PPG locality meeting at Beaumont Leys. Some PPG meetings had not been happening with the usual frequency because of the after effects of the Covid pandemic. There had been a discussion on access to medical records. Some PPG members had travelled from Leicester and Rutland. The expense of car travel to Leicester based venues was noted and Zoom meetings might be used in the future. MB reported that there was a locality meeting at the end of June that would take place via Zoom.
6.	Northfield On-line	There would be on-line access to all of a patient's records from July 2022, but this would only be for forward information, not historical information. All appointment requests are being triaged and there were no on-line appointments for doctors and other diagnosing staff. It is still important that we get the right clinician to match the medical issue. NB: Since the meeting NHSE have advised that patient on-line access to medical records has been delayed until November
7.	Northfield and operation under Covid-19 restrictions	NMC is using national guidelines for the use of face masks. These would only be necessary for patients/staff that might be vulnerable, have respiratory symptoms or prefer to keep on using a mask. NB : Since the meeting, NHSE Infection Control Guidelines have re-introduced the mandatory wearing of face masks by both patients and staff (unless working alone)
8.	NHS/DC/CCG Initiatives	It was noted that there were a wide range of NHS initiatives and focus weeks. MH had circulated possibilities. A national eye health initiative was taking place in September.

9.	Covid-19 Vaccinations/Boosters	There is a Spring and Autumn booster campaign. Covid boosters have been available for those 75 years old and older, together with those immuno-suppressed. This facility was on offer at NMC and local chemists. Information on the Autumn covid vaccinations is awaited.
10.	PPG Initiatives, including patient comments and suggestions	<p>We need to think of an electronic way of recording patient comments, as well as a paper option. The paper option had been suspended during the Covid pandemic for hygiene reasons. The issues of dementia friends and memory clinics were briefly discussed. To consider what initiatives we might take.</p> <p>The role of Social Prescriber was proving most useful and well used. The success of the Physician Associate and Nurse Practitioner roles was also noted.</p> <p>Dr Sabina Badiani was welcomed to the meeting and introductions made.</p> <p>It was requested that information concerning the new roles at NMC / The PCN could be circulated. JQ agreed to provide this information.</p>
11.	Surgery Issues and Staffing News	There will be two new Health Care Assistants (HCA) starting soon.
12.	Extended Access	The Government initiative for extended access was noted, with Monday to Friday sessions 8am – 8pm and Saturday 9am-5pm proposed/expected. It was noted that we are a teaching & training practice with a good through put of GP Registrars, Medical, Nursing & Physician Associate Students. We are attempting to recruit Physician Associates, with many other practices attempting to start up such initiatives. NMC will be linking with other practices in the Primary Care Network (PCN) to investigate joint working for such facilities with other surgeries. Could such a system be provided via the PCN, with the necessary staff to cover? The lack of trained staff to enable such a system was noted.
13.	Hypertension Review	The use of the online kidney function test was discussed, especially concerning whether the information would be confidential. JQ agreed to check on this issue but assured the group that the practice follows GDPR guidelines.
14.	A.O.B.	All matters covered on the agenda. JQ noted the two tasks she had agreed to follow up.
15.	Format of Future Meetings and Date of Next Meeting	<p>It was agreed that the next PPG meeting will be held on Monday 22nd August 2022, at NMC. It was agreed that the meeting will be by face-to-face meeting at 5.30 pm, subject to there being no significant change in circumstances.</p> <p>There being no further business the meeting closed at 6.40 pm.</p>