

**NORTHFIELD MEDICAL CENTRE (NMC)
PATIENT PARTICIPATION GROUP MEETING
Monday 27th March 2023, 5.00 pm, at NMC**

In attendance:

Marian Broomhead (MB) – Chair, Mike Howkins (MH) – Secretary, Jenny Quilter (JQ), Jean Voller (JV), Jackie Collington (JC) and Dr Sabina Badiani (SB)

ITEMS		
1.	Apologies	Apologies for absence were received from Joy Franklin (JoyF) and Jen Fielding (JenF).
2.	Introductions	None necessary.
3.	Notification of items of A.O.B.	The following items were raised: - New GP Contract. Car Parking and Blood Tests Results
4.	Review of minutes of previous meeting held on Monday 23rd January 2023	The minutes were agreed. On the car parking issue there has been no give by Blaby District Council. To pursue with local District Councillors.
5.	PPG Terms of Reference	It was agreed that the chairperson, vice-chairperson and the secretary should be appointed for a two year period. This would allow these three position holders to become fully aware of issues. Jenny Quilter (JQ) to carry out the necessary updates on the Terms of Reference.
6.	PPG Locality and Similar Meetings (any attendees)	PPG Locality Meeting – Marian Broomhead (MB) reported that she would be attending the next PPG Group meeting at the NSPCC centre in Leicester, on 29 th March 2023 and reporting back.
7.	Northfield On-line	Patients are not able to book online for clinical appointments (other than Covid and Flu injections) as calls are being triaged to ensure that patients see the most relevant clinician. There has been strong promotion of the NHS App. It was agreed to further promote the NHS App and what is available online (Staffing details, general practice information, services, ordering repeat prescriptions, etc). Accelerated access to patient's medical records has still not gone live.
8.	Northfield and operation under Covid-19 restrictions	The position on this issue was not changing and there is no need to have this item on the agenda in the future, unless there is a significant change in circumstances.
9.	NHS/DC/CCG Initiatives	It was noted that there were a large number of NHS initiatives which could be seen online. Some of the initiatives overlapped. MB to investigate a stall at Blaby Market. Promoting the NHS App was an ongoing initiative. (Action: MB) To consider a Health Fest in Blaby Precinct (Action: JQ). To invite Lisa, our Social Prescriber, to the next PPG meeting (Action: JQ).
10.	Flu Vaccinations and Covid Boosters	Spring Covid boosters will be given to care home residents first, followed by those 75 years old and over and those immunocompromised.
11.	PPG Initiatives, including patient comments and suggestions	PPG comments box – to progress – MH to investigate a suitable box. Do we still have the master for comments slips? – Comments from PPG members on the form would helpful. PPG email address for comments – There is a comment facility on the Northfield website, but this would have to be monitored and made clear that this was not the place for comments about individual patient medical issues or comments about individual members of staff.
12.	PPG Recruitment	It was agreed that we needed to recruit some extra PPG members. The Communications and Engagement Group will be sending out an offer to

		become involved and join the PPG group. We could use part of the space on the website and Facebook to advertise the vacancies, as well as on the reception noticeboard.
13.	Surgery Issues and Staffing News	The ongoing matter of the car park was an issue. There had been no new surgery staff recently.
14.	A.O.B.	New G.P. Contract – It was noted that the practice must give an ‘assessment of need’ at the first telephone call. At present it was unclear how this would work. Saturday appointments – it was noted that Saturday appointments were being operated on a monthly rota basis with the other practices in the PCN (Primary Care Network). Dr Sabina Badiani (SB) reported that she had undertaken one of these sessions. Blood Tests – Feedback and repeat tests – the operation of this service was discussed.
15.	This meeting’s question	This meeting’s question – Crossword clue, courtesy of ‘The Guardian Quick Crossword’ – Reflex spasm of the diaphragm (6 letters) - hiccup
16.	Date of Next Meeting	It was agreed that the next PPG meeting will be held on Monday 22 nd May 2023, at 5.00 pm, at NMC. There being no further business the meeting closed at 5.55 pm.

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Mike Howkins