

**NORTHFIELD MEDICAL CENTRE**  
**PATIENT PARTICIPATION GROUP MEETING**  
**MONDAY 25<sup>TH</sup> SEPTEMBER 2023**

**Present:** Marian Broomhead (MB) Chair, Jean Voller (JV), Sue Davies (SD), Joy Franklin (JF), Jen Quilter (JQ)

1.	<b>Apologies</b> Mike Howkins (MH), Jackie Collington (JC), Sabina Badiani (SB) MB welcomed Sue a new member of the PPG
2.	<b>Notification of AOB</b> None
3.	<b>Guest Speaker Stephen Fitchett (SF), Practice IT Manager</b> MB welcomed Stephen to the meeting SF and JQ work closely together managing the practice. The website for the practice was launched last week and it is a big improvement. Please look at it and pass any comments to SF. Previous website provider had not delivered promises of keeping it updated so a decision to move provider. Face book page is slowly building followers and there is an advert for new PPGs members, that is where Sue heard about the PPG. Still working on patients have access prospectively to records and this may go live from 31 <sup>st</sup> October although several other dates have been pushed back so this one may be as well!
4.	<b>Guest speaker Val from National Institute for Health and Care Research (NIHR)</b> MB welcomed Val to the meeting. Val explained her role of being involved in research and encouraging others to be involved and participate if asked. The UK has the most integrated health system in the world. There are many different types of studies and look to see specific areas of interest and register interest <a href="http://www.bepartofresearch.nihr.ac.uk">www.bepartofresearch.nihr.ac.uk</a> Research changes the world.

	Northfield Medical Centre (NMC) participates in approximately 5 studies a year and a variety of conditions are selected so the same cohort of patients is not used all the time
5.	<b>Review of minutes of previous meeting held on Monday 31<sup>st</sup> July 2023</b> These were agreed with no changes
6.	<b>PPG Locality and Similar Meetings (any attendees)</b> No one had attended any meetings over the summer but MH is to attend one soon
7.	<b>Northfield on Line</b> New website There is also work going on with the NHS app to do more things
8.	<b>NHS/DC/CCG Initiatives</b> Nil to report
9.	<b>Flu Vaccinations and Covid Boosters</b> These have now started after some alterations to the timetable from NHS England.
10.	<b>PPG Initiatives including patient comments, patient suggestion form, comments box and suggestions box (to re-instate)</b> MH is going to get a box as per last meeting. Comments from the website are dealt with by the practice, those come in the box are passed to the PPG.
11.	<b>National Eye Health Week Review</b> JV had a table in the waiting area 2 days last week, which was National Eye Health Week, with information booklets on various eye conditions and also “sim specs”, spectacles that simulate different forms of visual impairment. There was a reasonable interest from patients and several members of staff, a medical student and 2 PPG members found it interesting and useful.
12.	<b>PPG Recruitment</b> Success with the Facebook advert
13.	<b>Surgery Issues and Staffing News</b> No new staff since the last meeting but imminently 2 new physician associates are due to start, one to cover maternity leave and the other replacing a leaver.

14.	<b>Patient Experience Survey</b> Thanks to MB and JV for compiling this. The partners are happy with it and it is now good to go. JQ to discuss with SF how patients will be able to access it, on line and/or hard copy.
15.	<b>AOB</b> No items were raised The answer to this meeting's question "what is nystagmus?" is wobbly eyes.
16.	<b>Date of next meeting</b> Monday 20 <sup>th</sup> November 2023 at 17.00hours