

**NORTHFIELD MEDICAL CENTRE (NMC)  
PATIENT PARTICIPATION GROUP (PPG) MEETING  
Monday 24<sup>th</sup> June 2024, 5.00 pm, at NMC**

**In attendance:**

Jean Voller (JV) – Chair, Mike Howkins (MH) – Secretary, Jen Quilter (JQ), Marian Broomhead (MB), Jackie Collington (JC), Lyn Fox (LF), Joy Franklin (JF), Bill Stevens (BS), Ian Sykes (IS), Georgia James (GJ) from Active Together, Dr Sabina Badiani (SB) and Rachel Webb (RW).

Jean Voller welcomed PPG members to the meeting, especially Bill Stevens (BS), Georgia James (GJ) and Ian Sykes (IS), who were attending their first PPG meeting. Jean also welcomed back Jackie Collington on her return to the PPG.

| ITEMS |  |   |
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| 1.    | <b>Apologies</b>   | Apologies were also received from Dr Sabina Badiani (SB) for late arrival.  |
| 2.    | <b>Welcome of new members.</b>   | <p>Jean Voller welcomed the new members of the PPG as noted above. Members of the PPG introduced themselves to the meeting.</p> <p>Bill Stevens noted that he had been a patient of the practice for over 50 years, as had Mike Howkins. It was noted that Sue Davies was standing down from the PPG for personal reasons.</p> <p>Georgia James reported on her work with Active Together, encouraging people to become more active in a variety of ways. Active Blaby triaged people into the correct scheme or indicated directions where help could be obtained. No referral is necessary from a clinician, while patients can self-refer into the service. Northfield Medical Centre is currently working towards achieving Active Practice Accreditation. Active Together are working on schemes to get information on options on offer to a wider field, other than just surgeries and medical centres. Supermarkets, social networks and other methods were being tried.</p> <p>Ian Sykes reported that he was an active volunteer on the Community Hub. He was also a volunteer with the Canal and River Trust, helping to promote canal based activities, including canal side walks. He described the leaflet with canal side walks in the Blaby locality, with three walks based at Wistow, Glen Parva and Kilby Bridge. He left the walks leaflet for distribution to members of the PPG.</p> |
| 3.    | <b>Notification of items of A.O.B.</b>   | All matters were on the agenda  |
| 4.    | <b>Review of minutes of previous meeting held on Monday 15<sup>th</sup> April 2024</b> | <p>Item 5, line 3 – ‘reported’ should read ‘reports’.</p> <p>Item 9, line 7 – ‘Professionals’ should read ‘Professional’.</p> <p>Following these corrections the minutes were agreed.</p>   |
| 5.    | <b>PPG Locality and Similar Meetings (any attendees)</b>                               | PPG Locality Meeting – It was noted that these were often group PPG meetings, with a good opportunity for swapping ideas and networking. There were no reports of meetings attended. A recent network meeting had been cancelled.   |
| 6.    | <b>Northfield On-line</b>  | There is an attempt to increase capacity and access for the patients of NMC. The following issues could be dealt with virtually – sick note repeat requests, mental health medication reviews in stable situations, HRT requests, Asthma reviews – these being examples of issues that were work in progress.   |
| 7.    | <b>NHS/DC/CCG Initiatives</b>  | There are a large variety of initiatives taking place, which can be found on the NHS website. These can be seen via the link:-  |

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|     |   | <a href="https://www.nhsemployers.org/events/calendar-national-campaigns">https://www.nhsemployers.org/events/calendar-national-campaigns</a><br>One can see that one would have to be selective in taking up issues.<br>PPG members are encouraged to see if there are any topic areas that they think are worth taking up.  |
| 8.  | <b>Flu Vaccinations and Covid Boosters</b>  | JQ reported that the Spring booster season was finishing and NMC is waiting for information on the Autumn/Winter campaign.  |
| 9.  | <b>PPG Initiatives, including patient comments, suggestions and increasing complaints</b> | The comments box would be going out on display soon, with the new version of the information feedback form for patients to employ.<br>The possibility of a digital version was under consideration.<br>To look at the possibility of a PPG newsletter at the next PPG meeting.  |
| 10. | <b>PPG Recruitment</b>  | It was considered that the membership of the PPG was about right at the moment.   |
| 11. | <b>HealthWatch Visit – Wednesday 1<sup>st</sup> May 2024</b>                              | NMC is awaiting the report from the visit. Jen thought that the visit had gone generally well.  |
| 12. | <b>Surgery Issues and Staffing News</b>   | There were now two first contact physiotherapists, Holly Woolford and Muhammad Ramzan, who were working at NMC.   |
| 13. | <b>Car Parking Spaces</b>   | There are now three extra car parking spaces for PCN staff in the large public car park adjacent to the NMC car park. The PCN administration is located at NMC and the PCN is paying for the additional car parking permits.  |
| 14. | <b>Interviews with Medical Students</b>   | Lyn Fox reported that these had been enjoyable and positive interviews with first year medical students on their first week in the medical practice. Jean volunteered to be part of the medical student patient interview process.  |
| 12. | <b>A.O.B., including this meetings question</b>   | Bill Stevens reported that the home blood pressure readings form had been redesigned and improved – Congratulations!<br>This meeting’s questions concerned the rods and cones in the human body. The rods and cones are to found on the retina at the back of the eye. The rods respond to low light level and enable objects to be seen in black and white in the near dark, whereas the cones respond to higher light level enabling colours to be distinguished. |
| 13. | <b>Date of Next Meeting</b>   | It was agreed that the next PPG meeting will be held on Monday 9 <sup>th</sup> September 2024, at 5.00 pm, at NMC.<br><br>There being no further business the meeting closed at 6.15 pm.  |