**Minutes of PPG meeting on 11 November**

Sue introduced our new Practice Manager, Emma Strzelec and we all introduced ourselves to her.

Emma, who has “hit the ground running”, said she was available if we required any help or information. She also explained that all our records had been digitised.

Sue explained the role of four members (Sue, Suzanna, Tony and Derek). We meet regularly to ensure that Elmswood and the other surgeries in our PCN get the best outcomes from working closely as possible with the PCN.

Suzanna has had a meeting with Petra Davis, our PCN Development Manager, which resulted in Petra sending us the "Terms of Reference" document for the Patient Leadership Group. Petra is keen to put together a “Patient Leadership Team” on which we could have an important presence. It is hoped that progress can be made on this before another planned event in December.

Emma suggested she could send out a few notes from Petra's email, together with the relevant link, to all Elmwood’s PPG members to engender interest. Further to how we can help Petra achieve her objectives, Suzanna and I committed to visit the other seven surgeries in the Sherwood area to bring them up to date on PCN progress and elicit their support.

On the subject of support, once again we discussed how we increase the number of patients who attend our meetings, either live or on Zoom. Hopefully we will soon be taking steps in that direction.

Finally, we believe nurses in surgeries will not be expected to take part in the proposed strikes, so the excellent service we enjoy will not be affected.

Our next meeting will be at 2.00 pm on Friday 9th December.

PS Emma did send her email, mentioned above, straight out after the meeting.