**PATIENT PARTICIPATION GROUP ZOOM MEETING**

**DATE: Monday 1 February 2021 at 13.00 to 14.30 hours**

**”Virtually” present:**

Sheila Ormerod (SO) (Chair)

Derek Smith (DS)

Norman Windsor (NW)

Alan Nash (AN)

Jayne Bouch (JB)

Peter Sutcliffe (PS)

Peter Burrows (PB)

Lesley Watkins (LW)

Ros Reavill Practice Manager (RR)

Dr Butt

**Agenda Item 1 Introduction**s

Dr Butt was welcomed to the meeting.

**Agenda item 2. Chair’s report**

SO gave her report which was welcomed by the PPG members

**Agenda Item 3. Elect Officers for the following 12 months**

SO was elected to serve as Chair Proposed PS seconded DS. Unanimously agreed by members.

AH was elected to serve as Vice Chair Proposed AN seconded PS. Unanimously agreed by members

**Agenda Item 4. Apologies**

Andrew Hughes (Vice Chair)

John Marsh (JM)

Gill Auker (GA)

**Agenda Item 5. Consider and agree minutes of meeting held on 5.10 2020**

The minutes were agreed as a true record. Proposed PB seconded PS

**Agenda item 6. Matters arising**

There were no matters arising.

A**genda Item 7. Re-visit terms of reference**

RR asked the members to consider an additional condition in the Meeting Arrangements item. It was agreed at the last meeting that all future meetings should be held at 13 .00 hours. RR asked that future meeting dates could also be made more flexible to respond to any difficulty such as those experienced during the Covid emergency. This was unanimously agreed by the PPG.

**Agenda Item 8. Update on Covid vaccination programme**

Dr Butt explained the difficulty experienced by the constant changes that the Covid programme has generated as each day brings different issues. He commended the Oakwood staff and their dedication to giving the best care for patients.

He went on to say that GP surgeries in Notts have not yet had supplies of the vaccine and are not currently offering vaccinations but there are a number of local venues where the vaccination can be given. These include Kings Mill Hospital, Wickes ex DIY store and Ashfield Health clinic.

Dr Butt also said that all eligible care home residents and staff have now been vaccinated. He also assured the PPG that no doses of the vaccine would be wasted as any leftover doses are being made available to appropriate patients who can travel to vaccines location to ensure utilization..

Housebound patients are also receiving the vaccine with a local Resilience Health teams visiting to vaccinate them and, providing they are within the right age band, partners are also vaccinated at the same time.

RR said that the responding to the changes during the Covid pandemic is very stressful with little notice of changes and other tasks. She said that Oakwood staff had responded amazingly to the demands put upon them.

PS asked how the housebound are identified. RR said that the surgery had patient lists and they were contacted by phone from the surgery.

LW asked what time should elapse from a positive test to having the vaccine. Dr Butt said that a period of 4 weeks would be sufficient.

**Agenda Item 9. To agree on priority areas to address in the next financial year.**

After some discussion it was agreed that the PPG might consider how to ask patients to comment on which of the steps taken during Covid to protect staff and patients whist still providing health services had been successful or not.

Dr Butt asked that patients should be encouraged to challenge or support the recent Covid measures which could be effective both during the period of normalisation and for future organisation of services at Oakwood and Bull Farm surgeries

LW said that MDC was Covid “safe” and should share message with wider groups in order to encourage vaccination take up. PS said that would be helpful to MWCDG

PPG members wondered if messages could be incorporated into the texting services already sent to patients as this seemed the most effective way to contact patients at the moment.

RR summed up our priorities - what has worked well and what we want to keep. How to communicate well in future - text messaging services or Facebook? Dr Butt said that this feedback was vital to the surgery and its way forward after Covid. This item to be further explored at the next meeting in the meantime any thoughts for ideas could be sent to SO who would collate them. **Action All**

**Agenda item 10. Items raised by PPG members**

PS said that the next Woodhouse Warbler edition would be in June as most of the volunteer deliverers are in lockdown at present.

NW asked how Oakwood telephone systems would cope with the extra 2,700 Bull Farm patients when in recent times it had been very difficult to get through to book appointments at the surgery.

Dr Butt explained that there had been problems with staff working from home. GPs are also using the system to do telephone consultations.

NW has contacts who provide GP communication systems and though it was time to consider an updated system. SO asked NW to provide information and then maybe a smaller Zoom working group could consider options. **Action Dr Butt/SO/NW**

RR Thanked the PPG for her flowers and all the support over the years provided from the PPG as this would be her last meeting before leaving the practice for pastures new.

**Agenda Item 11. Date and Time of next meeting**

**5 April 2021 at 13.00 - 14.30 hours**

At the meeting on the\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the above minutes were agreed as a true record