

The Calverton Practice Patient Participation Group

Minutes of a meeting held Thursday 16 June 2022 at 7 pm at the Surgery

<p>Present Nick Borrett (Chair) Diane Frudd Jackie Guylar Samantha Round (Project Manager, CORE) Viv Sadler (Secretary) Also present Jayne Yeomans (Assistant Practice Manager)</p> <p>ACRONYMS ARRR Additional roles reimbursement scheme CAB Citizens' Advice Bureau CIL Community Infrastructure Levy COPD Chronic obstructive pulmonary disease CQC Care Quality Commission CVS Council for Voluntary Service DES Direct Enhanced Services DNA did not attend EPS electronic prescribing service GBC Gedling Borough Council ICS Integrated care system KPI key performance indicators ES Enhanced Services staff LES Local ES (according to local need)</p>	<p>Absent Margaret Briggs (Vice Chair) Caroline Borrett Pat Bosworth Chris Jackson Susan Kernahan Denise Pilkington Julia Stirland</p> <p>NNE CCG Nottingham & Nottingham North East Clinical Commissioning Group PCN primary care network PEO Partnership and Engagement Officer PICS Primary Integrated Community Services PPGF Practice Patients Group Forum QOF Quarterly outcomes Framework ST1 Special Trainee 1st year GP</p>
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1.	Attendance, Membership and apologies for absence	ACTION
	<p>Apologies for absence were received from Margaret Briggs, Julia Stirland, Caroline Borrett, Pat Bosworth, Susan Kernahan, Denise Pilkington and Dr Caroline Wight (GP Partner). Denise Pilkington had become a member following the resignation of Enid Cox. Pat Kingston had resigned leaving one vacancy to be filled.</p>	
2.	<p>Minutes of the AGM Minutes of the AGM held on 21 April 2021, having been previously circulated, were approved. Matters arising: Infrastructure Levy: Jayne reported that the 106 Agreement had mentioned the Practice and a bid had been submitted for 2 extra rooms. Chris Jackson had been distributing leaflets to new homes.</p>	
3.	<p>Practice Update: Jayne reported that a Community Pharmacy Consultation Service has been established. The Practice will refer patients to a pharmacist who will contact patients direct. The Practice will publicise the service.</p>	
4.	<p>Spirometry clinics are resuming to monitor COPD (chronic obstructive pulmonary disease). Sam has volunteers who could compose information leaflets for display at CORE. Nick will liaise with Sam.</p> <p>Staffing change: Dr. Owen Hughes has left and has been replaced by Dr Andrew Brodie.</p> <p>Face masks are no longer required at the Surgery although patients are welcome to use them and may ask the practitioner to wear one for face to face consultations.</p> <p>The practice core hours are Monday to Friday from 08.00 to 18.30 and Saturday 09.00 to 12.00. The PPG may be asked to help with distribution of a questionnaire on extended access. The Village Get Together on Sunday 17 July was earmarked for distribution and collection. The Practice would compile questions and analyse responses. Members felt this was a good way of supporting the Practice and giving opportunity to introduce the PPG. Members to attend if possible on the 17th. Jayne also introduced the training reception staff are having to enable them to steer patients towards alternative sources for help in non-urgent cases, including reference to the services CORE offers</p>	<p>Sam/Nick</p> <p>Members</p>
5.	<p>CORE update Members are asked to spend ONE hour at CORE explaining the work of the PPG and to receive feedback from patients about services. Please email Viv to confirm your availability on a weekly basis, or alternate weeks if there are sufficient PPG members. if you can do any of the following days and times with a CORE volunteer: Monday 12 – 1 pm Tuesday 10 – 11 or 2.30 – 3.30 pm Wednesday 10 – 11 or 11 – 12 noon Thursday 10 – 11 or 11 – 12 noon</p>	<p>All members</p>

	<p>Weekly, with a CORE volunteer to assist. would be great but we understand other things crop up.</p> <p>Sam thanked the practice for referring patients to CORE for support services, word is now spreading and attendances growing. Volunteers are available to accompany anyone who is unsure about joining a new group. Chair based exercise and fall prevention clinics are very popular. There is a scam prevention course on 19 and 26 July for 2 hours in the morning. St John's Ambulance Service is resuming a resuscitation course in September.</p> <p>There will be a Craft Sale on 29 June from 12 – 4 pm. Help is needed to get the CORE allotment into shape.</p>	
6.	<p>Practice website Discussion took place on the publication of local newsletters and digital media and how best to communicate with patients.</p>	Jayne
7.	<p>Focus Groups Village Get Together 17 July: Jayne confirmed the PPG could share the Practice stall Nick will produce a PPG display board. PPG to ask passers by if they are registered at the Practice and hand out forms and questionnaire. Jayne will look for the members' lanyards.</p> <p>NHS Notts Group: Nick read out the results of the survey of over 80 Notts GP practices. Responses for the Calverton Practice came out very well.</p>	All members Jayne
8.	<p>Any other business If members would like to join a PPG Whatsapp group please email your permission and your number to Viv or Nick.</p>	
9.	<p>Date of next meeting Tuesday 19 July at 6.30 at the Surgery.</p>	

