

Annual statement on compliance with IPC practice (including cleanliness) for General Practice Template

Purpose of the 'Annual statement'

The *Health and Social Care Act 2008: code of practice on the prevention and control of infection and related guidance* requires the Infection Prevention and Control (IPC) Lead to produce an annual statement. This statement should be made available for anyone who wishes to see it, including patients and regulatory authorities and should also be published on the General Practice website.

Below is a suggested template for the Annual statement. General Practices can (and should) adapt the template and add further details, but the six key headings below must be included. The Annual statement and related forward programme/quality improvement plan, should be reviewed and signed off by the relevant General Practice governance group.

Introduction

This Annual statement has been drawn up on 26.11.24 in accordance with the requirement of the *Health and Social Care Act 2008: code of practice on the prevention and control of infections and related guidance* for The Manor Surgery. It summarises:

1. Infection transmission incidents and actions taken
2. IPC audits undertaken and subsequent actions implemented
3. Risk assessments undertaken and any actions taken for prevention and control of infection
4. Staff training
5. Review and update of IPC policies, procedures and guidelines
6. Antimicrobial prescribing and stewardship

This statement has been drawn up by:

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Deputy Practice Manager

1. Infection transmission incidents

Provide details of infection transmission incidents (which may involve examples of good practice as well as challenging events), how they were investigated, any lessons learnt and changes made as a result to facilitate future improvements.

Significant events (which may involve examples of good practice as well as challenging events) are investigated to see what can be learnt and to identify changes that might lead to improvements. All significant events are reviewed in our partner meetings and learning is cascaded to all relevant staff. In the past year there have been no significant events raised that related to infection control.

2. IPC Audits and actions

Provide an overview of IPC audit programme as well as examples of good practice and actions taken to address suboptimal compliance.

We perform 6 monthly internal IPC audits and have 2 yearly external audits. Following each audit, an action plan is drawn up and implemented. An example action that we implemented following our 2 yearly audit was to replace the chairs in the waiting room which had rips in them. We also complete daily cold chain audits for our fridges as well as minor operation audits following procedures at the practice.

3. Risk Assessments

Provide details of IPC related risk assessments carried out and actions taken to prevent and control infection.

Legionella risk assessment
Hepatitis B risk assessment
Measles risk assessment

4. Staff training

Provide details of IPC induction training, annual updates and any other IPC related training.

Hand washing- annually
Infection control update- annually
COSHH- During induction

5. IPC Policies, procedures and guidance

Provide details of all policy reviews and updates, together with details of how changes have been implemented.

All IPC related policies are in date for this year. These policies are available to all staff and are reviewed and updated as stated in the policy, and all are amended on an on-going basis as current advice, guidance and legislation changes.

6. Antimicrobial prescribing and stewardship

Provide details of all activities undertaken to promote and improve antimicrobial prescribing and stewardship.

ICB annual prescribing report completed monitors the number of antibiotics prescribed.

Forward plan/Quality improvement plan

Issue	Actions	Date for completion	Person responsible	Progress
Ensure there is an annual statement available and is reviewed annually.	Complete statement and publish to website	02.12.2024	DPM	Complete
Ensure the shelves are painted or varnished to aid in cleaning and discourage spillages from soaking in.	Paint shelves in cleaning cupboard	31.12.2024	Caretaker	Planned

Forward plan/Quality improvement plan review date:

Feb 2024