**Chilwell Valley and Meadows Practice**

**Patient request to amend medical records due to factual inaccuracy**

Health and care organisations make every effort to keep your records accurate. However, occasionally information may need to be amended about you or your care.

If you think that the health or care information in your records is factually inaccurate, you have a legal right to ask for your records to be amended. For instance, you can ask for your home address to be changed because you moved house. You may also ask for something you feel has been inaccurately recorded, such as a diagnosis, to be corrected. However, it may not be possible to agree to your request.

|  |  |
| --- | --- |
| Name |  |
| Date of Birth |  |
| Address |  |
|  | Details of entry in question: |
| Date of entry |  |
| What does entry say? |  |
| What is incorrect? |  |
| What should it say? |  |

Please print and drop in to surgery or email it to nnicb-nn.cvamp@nhs.net

Please allow 1 month for a GP to review and respond.