

IVY MEDICAL GROUP - Patient Participation Group

Formal Meeting

Burton Joyce Village Hall

25 April 2024. Time: 18:15 – 19:45

Item and action	Lead	Time allowed	Paper
Arrival and sign in	All	18:15-18:20	N/A
Welcome and apologies. <ul style="list-style-type: none">Note any conflicts of interest.Note those in attendance	Chair	18:20-18:25	N/A
Minutes of Last Meeting	Chair	18:25 - 18:30	ENC 1
Action Log	All	18:30 - 18:35	ENC 2
Appointment Of Chair	All	18:35 -18:40	N/A
Terms of Reference	Chair	18:40 - 18:45	ENC 3
Question & Answer Session for Patients	All	18:45 - 19:00	N/A
Engagement Plan	Tracy Madge	19:00-19:10	ENC 4
Workstream Updates Practice Premises Communications End Of Life Under 18s Update Health Awareness Patient Workshops	Martin Maynes Liz Breeze Lindsay Hall Clare Leggett Bob Barrett Tracy Madge	19:10 -19:25	Verbal Verbal Verbal ENC 5 - U18 Verbal Verbal
Practice Update	Dr Panesar, Melanie Maddock	19:25 - 19:35	ENC 6
Question & Answer Session Feedback/Actions	All	19:35 - 19:45	N/A
Meeting CLOSE Date and time of next meeting 18:15 - 17th July 2024, Carnarvon Room, BJ TBC	Chair	19:45	N/A