

ALBRAM Patients Group

Annual General Meeting Tuesday 20th July 2021 held at Alconbury Memorial Hall 6pm.

Minutes

Welcome

The Chair welcomed everyone to the AGM at 6.15pm. JR explained that this meeting covered the two years 2019 to 2021. As we were not allowed to meet, due to the Covid 19 Pandemic regulations, this was a closed meeting to non-committee members to protect the medical team. The regulations had only been removed 24hrs prior to the meeting commencing.

Present

Jacqui Richmond (Chair), Di Barnett (Treasurer), Steve Cole (Secretary) Kim Summerfield (Car Scheme) Melanie Gearing, Dr Duncan Rea, Julie Lomas, Alastair Gardener, Sue Summerfield, Adrienne Coulson, Graham Taylor, Hammy Anderson.

Apologies for absence.

Non, all present.

Minutes of the AGM held 16th July 2019 Held at Brampton Surgery.

The minutes were read, confirmed, adopted unanimously and duly signed by JR.

Matters arising

There were no matters arising from the minutes.

Chairman's report

Please see attached report for full details.

Secretary's report

Please see attached report for full details. Summary was to thank all the volunteers that helped as Marshals during the "Roll Out" at the vaccination centre at Alconbury. Start was in January 2021 with dark, cold and snow falling days and ended in July in blistering heat. At total of 1059.5hrs were given during the programme by Albram volunteers.

Treasurer's report

Please see attached report for full details. In summary of the report given by Di Barnett and audited by Peter Davies. Opening balance 1st June 2020 £2133.57. Income through mainly donations £1291.65. less expenses £2068.48 mainly in agreement to the purchase of surgery equipment. Closing balance on 31st May 2021 £1356.74.

Discussed financial items regarding changing the bank account to allow more online banking facilities. Agreed that this will be investigated and brought to the committee.

Auditor requested that the accounts need receipts for all purchases and each transaction made no matter how small for.

Petty cash to be a rolling account and the treasurer to be advised regularly of any income and expenditure.

Car Scheme Report

KS gave a full report which is attached including a financial summary. We currently have 28 drivers in total. Not all yet active on the list. 2 new drivers have been successfully recruited and a further one is in process. We need a few more drivers for Alconbury. Drivers that have retired are Richard Scott and Gordon Bartholomew. Letters of thanks have been sent to both drivers from the Chair. KS announced he had a cash fund total of £88.26. The scheme restarted in mid-May 2021 and is gradually picking up momentum with requests for car journeys.

Election of Committee

Chair (Jacqui Richmond) had been elected by ballot using e-mail due to the covid restrictions prior to the meeting. The result was unanimous with no other person willing to stand for election and ratified at the AGM. The Chair asked if KS and SC if they were willing to continue in their current roles, both replied yes. The treasurer having been elected by the committee was now ratified at the AGM. Proposed by Adrienne Coulson and seconded by Julie Lomas. Hammy Anderson was previously elected to the committee and required ratifying at the AGM. Proposed by Adrienne Coulson and Seconded by Julie Coulson.

The AGM Closed at 6.45pm.

Open General meeting followed the AGM at 6.45pm

JR has renewed the Lottery License for another year and is in her name as Chair. This will be transferred next year to DB as Treasurer.

The Christmas lottery was discussed at length whether to restart the lottery or was it too early after the pandemic restriction were lifted. The decision was to postpone and bring back at the next committee meeting. The general feeling was to postpone any lottery until summer 2022.

Hoping to arrange a stall at next year's Alconbury village fete to be held on 9th July 2022. Fete contact is Debbie Holmes Tel 01480 890821.

Drivers social should be planned at the next meeting if regulations allow. A suggestion was put forward that the social should not go ahead but perhaps do wine and chocolates at Christmas for the drivers.

Hammy Anderson was presented with his 5-year service award certificate by Dr Rea.

Dr Rea thanked all the volunteers for their time and effort during this difficult time. Also, a suggestion that an article could be written about ALBRAM and what has been achieved. Hopefully the article will be given for publication in the Hunts Post. JR was put forward to collate the information and produce the article once it had been agreed with Dr Rea and MG.

KS mentioned Facebook and should we include the local Neighbourhood site. The general feeling was no, due to the sited security on information.

Suggestion was made that perhaps between L and SC they could create a summery schedule on all volunteers and the hours they had given in supporting the surgery vaccination programme.

SS suggested that the introduction message on phoning into the surgery was far too long and could it not be shortened. MG replied saying it was NHS England that gives the guidelines, but she will look at the current guidelines.

KS will make sure that three other drivers will be presented with their Service certificates, as they could not attend this evening's meeting due to covid regulations. Gordon Bartholomew 5 years, Pete Houston 10 years, Ian Adams 10 years.

AC mentioned that some patients were still having difficulty in getting an appointment to see a doctor. MG said that should not be the case as if it is urgent a same day appointment is always available. Doctors are still using telephone appointments as well as face to face consultation when needed.

Graham Taylor said that with deep regret and some uncertainty that for personal reasons they were relocating to Salisbury to be nearer their family, and he would therefore have to resign from Albram. JR thanked him for his time he has given to Albram. Everyone wished him well and thanked him for his help as a driver and committee member over the years and wished him well with his house move expected to be in September.

Next meeting to be held on the 19th October 2021 at 6pm, Brampton surgery.

Meeting finished at 7.30pm