**Letter to the hospital to expedite a hospital appointment or procedure**

Patient name

Date of birth

NHS Number

Address

Hospital department

Consultant

Procedure

Date

Dear Clinical Team

This patient has been on your waiting list and during this time they feel that their condition has progressed and/or deteriorated. They request that their referral is re-triaged to determine whether the appointment or procedure needs to be brought forward, based on the information given.

Please read the comments directly from the patient explaining why they feel their condition warrants a reassessment. **Please re-triage their referral and contact the patient directly with the outcome.**

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Please send this by post or email to the hospital team directly or through to PALS. You can find the details on your hospital letter or call the Hospital switchboard for the contact details of the department.

You can contact PALS to help with your hospital appointment.

PALS Hinchingbrooke 01480 428964 Hch-tr.pals@nhs.net

PALS Peterborough 01733 673405 Nwangliaft.pals@nhs.net

PALS Addenbrookes 01223 216756 pals@addenbrookes.nhs.uk

PALS Papworth 01223 638896 or 01223 638963 papworth.pals@nhs.net

The Spinney Surgery Ramsey Road St Ives PE27 3TP