

**AGENDA FOR THE PATIENT PARTICIPATION GROUP MEETING
ALMOND ROAD SURGERY 09.01.2024 – 17:45 p.m.**

Present Almond Road Representatives:

Ginny Cuthbert – PA/Administrator;
Louise Crisp – Operations Practice Manager;

PPG Chairperson: Christine Green, Jane Kennedy

PPG Group members: Christine Ellis, Yvonne Flint, Kevin Newman, Allen Denham,
Christine Green, Jillian Hall

Item	Minutes
1. Apologies	Dr. Thomas Wrigley – GP; Andrea Goodyer, Jane Kennedy
2. Minutes of last meeting 17.10.2024	
3. Covid/Flu vaccinations	The clinics went well, we had a good uptake. For the next season, we have increased the amount of flu vaccines we have ordered.
4. Book sale - £107.04	Book sale going well. A chair has previously been bought out of this budget which has gone down well.
5. FFT Feedback – 93%	Quite positive feedback. Feedback shared to all staff to aid improvements.
6. December DNA figures	80 DNAs last month. This figure is improving as the flu clinics caused it to increase.
7. Website/FB Page improvements	The new Facebook page is much better. PPG members had ideas for improvement for us. Once we have access to the website, we can instigate these changes.
8. Dr. Bacon/Locum GPs	Dr. Bacon has recently left the practice. We are looking at recruiting a new partner. In the meantime, we have 3 x locum GPs working with the surgery.
9. List Closure	

	<p>We have taken the decision to close our list to new registrations due to our current list size and Dr. Bacon's leaving. This will be closed for 1 year and anyone enquiring are being given NHS England's contact details if required.</p>
<p>10. New Physiotherapist – Tracy Lewis</p>	<p>Tracy was part of the Frailty Team which has now dissolved. Patients can directly book in with her and don't need to see a GP first. She is working for us every Wednesday and every other Thursday.</p>
<p>11. WCF Extended Access</p>	<p>West Cambs Federation have recently gone into liquidation so evening and weekend appointments are currently temporarily unavailable. Actions are being taken to provide these services in-house.</p>
<p>12. Any other business</p>	
<p>13. Arrangements for next meeting</p> <p>Tuesday 9th April 2024 – 17.45 p.m.</p>	