

Papworth Surgery Patients' Link
Minutes of the Committee Meeting 7th October, 2021 – via Zoom

Connected: Carole MacBrayne/Jeff Tossell/ Paul Hill/David Cronk/Alex Mackenzie/Nichola Donald/Julie Herring

1 Apologies were received from Alan Farrow/Pat Porter/Tim Bingham/Ian White were unable to connect - ND thanked all for joining the meeting and welcomed Julie Herring to proceedings. JH interested to find out more about the Patients' Link.

2 Minutes of the meeting held on 6th May 2021 were approved

3 Matters arising from the previous minutes – ND asked about the impact of Farmateek on our pharmacy. DC confirmed that whilst some patients do use this alternative, (along with other alternatives), the majority continue to rely on our own pharmacy

4 Treasurer's Report - The Treasurer advised that £12320 had been paid to the Surgery as an interim payment for the work in progress on reflooring and decoration of the Surgery. The further sum of £10680 is available to fund the ongoing work on the project. After both payments have been made there will be £3442 available to fund approved Surgery requirements. The Treasurer further advised, speaking as the Link's Correspondent to the Charity Commission, that he would shortly submit the simple report for FY 2020/21 to the Commission - the report is required by end of January 2022. The Treasurer would advise the Committee when the report was accepted by the Commission

5 Surgery News - We continue to be busier than ever....unfortunately demand still outstrips supply of clinical appointments. The receptionists are still getting a large number of 'challenging' patients and are feeling rather exhausted. To try and spread the load a little, we have changed the times for patients to call for on the day appointments - they now need to phone at 8.30 am for morning appointments and if they can't get an appt then, they can try again at 1.30 pm for the afternoon appointments. It is often different reception staff in the morning to the afternoon so they all get a fair share of the phones being manic! That said the phones really do continue to be busy all day long, every day. When a patient has an issue that is not medically urgent they are being given the opportunity to pre book an appt for maybe a week or two ahead

The Primary Care Network Group that we are in, made the decision not to get involved in Phase 3 of the Covid vaccinations. We need our emphasis to be on our usual general practice responsibilities and just don't have the time to staff vaccination clinics as well. We all felt we owed it to the public to be involved in the first and second jabs, but the country is well set up now with mass vaccination hubs and also smaller hubs like Boots, bowls clubs etc! JH reported that in her experience some St John's Ambulance clinics were being underutilised and agreed it made good sense for surgeries not to offer the booster. Nobody can have a third vaccination until 6 months after their second. You will be contacted when it is your turn to have a booster jab by the national team, not Papworth. Invites will be sent by text, email or letter, depending on what you have signed up for - if you don't receive an invite then you may be able to book anyway by going onto the National Booking Service website <https://digital.nhs.uk/coronavirus/vaccinations/national-booking-service> or by phoning 119

Cara Garney our new Advanced Nurse Practitioner, started with us at the beginning of September – Claire left in June so the poor nursing team had a long hard summer but all pulled together and covered many extra shifts each. Cara is a very experienced Nurse Practitioner and is already making a valuable contribution to the surgery. In her previous surgery she was responsible for managing patients with chronic diseases, diabetes, COPD, Asthma, Smears, Childhood Immunisations, Minor Illness. Cara has experience in managing nursing teams and organising rotas. We really were extremely lucky to find her as it is notoriously difficult to recruit good nurses these days

Dr Coulson is returning from maternity leave on Monday (11th October). She will be returning to the same days she worked previously – Monday, Tuesday Thursday's

Dr Greenwood is returning from extended sick leave at the beginning of November and will probably be dropping one session – doing all day Wednesday and all day Friday

Dr Hirst had 2 weeks paternity leave during August/September and is now back working – his days will be changing to Tuesday Thursday and Friday from 11th October

We have a new registrar, **Dr Antwi-Boasiako**. She is with us on Tuesdays and Fridays for 6 months – so until the end of January 2021

Our new flooring is almost complete. It has been a long journey. The company we are using has been fantastic – thoroughly recommend them – D&T Industries t/a Floor Coverings based in Dry Drayton – nothing has been too much trouble. We are nearing the end of our re-decoration too. Dr Bailey's brother in law has been doing it all and again, he has done a fantastic job. Hopefully anyone who has been into the surgery can see how white and clean it all looks. Big thank you again to Mr Cox for helping with the majority of the costs. The project has given us the incentive to have a good clear out too. We're now going for the 'minimalist' look in all areas which will help with infection control in these Covid times

We had a delayed start to our flu vaccinating service due to circumstances outside of our control. (Seqirus had problems with lorry drivers apparently) We were not alone in this, lots of surgeries had their over 65 flu injections delayed which was a little frustrating and we had to cancel one whole clinic which had been fully booked! We have had 3 or 4 small flu clinics and we have our first Saturday flu clinic on 16th October, followed by two more on 23rd October and 6th November. We have just added more appointments to all of these and we have some week day clinics too which are all booked, however we are also offering on the day jabs for anyone who is happy to wait and be grabbed in between nurse appts!

6 Patients' Link Activity – Rob Turvey continues to send out monthly "Surgery News" to patients via their village newsletters and other social media platforms. He draws his copy from the Surgery Website which is being kept more up to date these days. PH mentioned the info on medicine boxes was out of date and ND reported some links on the Patient Group page still throw up an error message. ND to send current info to AM who will see it is updated

Volunteers continue to deliver prescriptions to most villages. ND commented that Eltisley patients are most appreciative

The AGM was supported by approximately 24 attendees, 3 committee members stepped down but no new members forthcoming. ND suggested the surgery staff might be able to help recruit some likely candidates. JT suggested ND write to the Parish Councils of those villages who are not represented seeking nominations. The talk by the speaker from MIND and the Q&A session that followed were well received

Support Your Surgery Campaign - ND mentioned the link on the surgery homepage to this BMA initiative and encouraged committee members to take a look and to sign the petition for better resourcing of general practice

7 Any other business - There was a short discussion about encouraging patients where appropriate to order repeat prescriptions on line. As well as being able to do this through the surgery website it can also be done on the NHS app

8 Date of next meeting - 6.00pm January 6th 2022 at the Surgery. Since some committee members are unable to attend online meetings it was felt important to at least alternate how we conduct our proceedings. CM agreed to provide a Zoom link for anyone who could not attend in person. JH pointed out that the next suggested date, April 7th 2022 was in the school holidays so all agreed it should be avoided - decision to be made at the January meeting

Post meeting activity - We should have appointed officers at this meeting. Current office holders are willing to stand again. ND emailed committee members and asked all to indicate whether or not they were in favour of the appointments below. **All agreed so these officers remain in post**

Chairperson: Nichola Donald
Vice Chairperson: Carole MacBrayne
Secretary: Pat Porter
Treasurer: Jeff Tossell