

MASWELL PARK PATIENT PARTICIPATION GROUP COMMITTEE

Minutes Saturday 11th January 2020

SERIAL	MINUTE	ACTION
	<p><u>Present:</u></p> <p><u>Elected Members</u></p> <p>David Loftus (DL) John Cooper (JC) Roger Smith (RS) Charanjit Ajitsingh (CA) Evelyn Dannie (ED) Anton Smith (AS) Chris Durkin (CD) Pam Harris (PH)</p> <p><u>In Attendance</u></p> <p>Bala Basudev (BB) - Practice Manager (Redwood)</p> <p><u>Apologies</u></p> <p>Weiwei Mao (WM) - Practice Manager (Kingfisher and Willow)</p>	

20200111/01	The Minutes of 9 November 2019 were accepted, without amendment, as an accurate record of the meeting.	
20200111/02	Terms of Reference presently state the maximum continuous term to serve as a member of the Committee is 3 years. It was agreed that a proposal be put to the AGM that this be extended to 5 years being backdated to when members joined the Committee. The purpose of this is to avoid over 50% of the Committee having to resign at this year's AGM. It was agreed that representation would continue at 4 patients per practice. Those who are due to retire at this year's AGM will be asked of their intent to retire as planned or seek an extension.	
20200111/03	It was agreed that the sessions recruiting patients to sign up to the PPG and Facebook prior to the event on 8 December had been a success. One person experienced a total rebuff but generally people were receptive. There were occasionally issues with patients for whom English was not their first language but when they were accompanied by family members or an interpreter it was possible to communicate what we were about. Some good contacts were made with potential new members for the Committee. The number of those signed up to the Facebook Site had increased to around 50 and the PPG email address database grown to a greater extent. There will be a further recruiting effort on 29, 30 and 31 January. Members of the Committee are invited to sign up for the days and time availability.	All

20200111/04	The Event on Sunday 8 December was considered to have been a success with around 50 people attending. Sally Gomme – Wellbeing Network was pleased with the opportunity to be present and the contacts made. Payments had been made to those who had costs to be refunded and thanks were expressed to everyone who had supported the event.	
20200111/05	<p>Car Parking around the Health Centre continues to be a contentious and challenging issue. The Central Area Forum is an Hounslow Council/Councillor initiative at which residents/interested parties can make a 5 minute presentation on a matter of concern. MPHC is within the Central Area. The next forum is this coming Thursday; 16 January; which was considered to be too close to put the presentation/case together.</p> <p>http://democraticservices.hounslow.gov.uk/ieListDocuments.aspx?CId=580&MId=11165&Ver=4</p> <p>The next one will be on 19 March at which representation could be made if the matter is still unresolved. It was agreed that an approach would be made to the council officers to consider marking two bays – one on either side of the road outside the properties immediately adjacent to the Health Centre. These would be limited to use by visitors to the Health Centre who require parking close by but do not have a Blue Badge. The time of operation would be between 10:00 am – 4:00 pm, Monday to Friday, with a permit to park for a maximum of one hour. The permits would be issued to the vehicle registration for a timed hour and managed by the Health Centre. This would require some cooperation with the residents/occupants of the 2 properties – both of whom have hard standing immediately outside of their properties. It was felt better to make an approach to the officers with a plan and whilst it would only provide 2 spaces it would be an improvement were it accepted.</p>	<p>Practice Managers</p> <p>David</p>
20200111/06	Event 29 February 2020. The intent is to organise an event on Saturday between 2.00 – 4.00 pm based on the Menopause. This follows on from a conversation with one of the GP's and the Cervical Smear event being organised by the Health Centre on the evening of 28 January. (The event on 28 January is by invite) It is intended that the event on 29 February be aimed at females to inform them on what to expect and the support available as well as males on how they can support their wives/partners experiencing the menopause. Discussions will take place for speakers; Well Woman Clinic representative/s etc.	
20200111/07	<p>Any Other Business:</p> <p>Charanjit referred to Holocaust Memorial Day with 2020 being the 75th Anniversary. There is an event at St Paul's School, Hounslow at 1.00 pm on 27 January and at Richmond Synagogue the previous evening on 26 January. Anyone wishing to attend please contact Charanjit.</p>	
20200111/08	Annual General Meeting: Wednesday 25 March at 7.00 pm. It was suggested that we seek a speaker from PHE or a similar organisation. Any suggestions to Bala or David ASAP.	All
20190914/05	Date of Next Meeting: SATURDAY 8 TH FEBRUARY 10:00 - 11:30HRS	All