

**Carepoint Practice, Northwood Health Centre,**

**Neal Close, Acre Way, Northwood, HA6 1TQ**

**www.carepointpractice.nhs.uk**

**Opening Hours**

Monday to Friday - 08:00 - 18:30

**Telephone**: 01923 820 866

**Main Email**: carepoint.practice@nhs.net

**Prescriptions Email**: carepoint.prescriptions@nhs.net

**The Carepoint Practice Team**

The Carepoint Practice is staffed by dedicated, hardworking professionals endeavouring to provide you and your family with complete health care. We provide a modern and dynamic service for the growing needs of our community. We work uniquely to deliver care that is specifically tailored to manage your health needs on the go.

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Our highly skilled, multi-disciplinary clinical team includes GP's, Clinical Pharmacists, Practice nurse and health care assistants, who have a passion for healing and inspiring better health.

**GP Partners and Practice Managers**

**Dr Manish Patel (Male)**

MBBS (Kings College London 2006) NMRCGP (2011) DFSRH BSC

Dr Manish Patel completed his GP training in Hillingdon. He has an interest in chronic disease management, mental health care, genito-urinary medicine, family planning and paediatrics. He is at the forefront of using the latest technology to improve patient care at the surgery.

**Dr Khatanji Odedra (Male)**

MBBS (Kings College London 2006) NMRCGP (2013) MRCP DRCOG BSC

Dr Khatanji Odedra graduated with distinction from king's college medical school in London and now works as a full time GP. He has particular clinical interests in cardiology, dermatology and diabetes

**Sessional Doctors**

**Dr Kamal Patel (Male)**

**Dr Rejitha Seeva (Female)**

**Clinical Staff**

**Mr Pratheeban Loganathan (Clinical Pharmacist)**

**Devika Navaratnalingam (Practice Nurse)**

**Ms Tracy Cox (Health Care Assistant (HCA))**

Ms Cox has been a HCA since Nov 2016. She provides routine wound care, diabetic monitoring, asthma and COPD monitoring reviews, and adult injections.

**Ms Katarzyna Biskupek (Health Care Assistant (HCA))**

Ms Biskupek is a trained Phlebotomist providing both Paediatric and Adult Phlebotomy. She is also a HCA and provides all medical reviews described above.

**Administrative Staff**

**Administrative Team Leader**

Ms Hodkova has been at Carepoint for 4 years and excels in the administrative duties with regards to patient liaison and management

**Reception Team**

Reception and Administrative teams provide an important link for patients with the practice and are your initial contact point for all enquiries. Our staff are fully trained to help you, and will require some information about your medical problem to help them better direct you. They can provide information on services and results and direct you to the right person depending on your health issue or query. They also perform important tasks such as issuing repeat prescriptions and dealing with prescription enquiries, dealing with financial claims, dealing with patient records and carrying out searches and practice audits.

**Patient Charter**

​The Carepoint Practice is committed, in consultation with its patients, to providing the highest standards of medical care. We believe the best way to achieve this is by working together.

To this end, we will...

* Treat you as an individual and give you courtesy, respect and attention at all times.
* Treat you as a partner in the care and treatment you receive.
* Following discussion, provide you with the most appropriate care and treatment given by our suitably qualified team.
* Refer you to a consultant suitable to you for hospital treatment or for a second opinion.
* Give you full information about the services we offer, in particular anything which affects your health and care.
* Give you access to your health records, subject to any limitation in law, regarding them as strictly confidential.
* Maintain our premises to provide the necessary care including access for disabled patients.
* Respect cultural differences of ethnic minorities.

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To help us to help you we ask you to…

* Ask if you do not understand or are unsure about anything to do with your treatment.
* Give as much information as you can about your past illnesses, medication, hospital attendances and admissions, and anything else which is relevant.
* Keep your appointments and tell us as soon as possible if you cannot keep them.
* Only request a home visit if you are housebound and make that request before 10AM.
* Let us know if our standards fall so that we can put things right.

**Our Aims and Objectives**

* To provide high quality, safe, professional primary health care services to our patients within the NHS.
* To work in partnership with our patients, their families and carers towards a positive experience and understanding, involving them in decision making about their treatment and care.
* To treat patients as individuals and with the same respect we would want for ourselves or a member of our families, listening and supporting people to express their needs and wants and enabling people to maintain the maximum possible level of independence, choice and control.
* To focus on disease prevention by promoting health and wellbeing
* To work in partnership with other agencies to tackle the causes of, as well as provide the treatment for ill health and where appropriate involve other professionals in the care of our patients.
* To encourage our patients to communicate with us by joining our patient forum, talking to us, participating in surveys, and feeding back on the services that we offer.
* To ensure all staff have the competency and motivation to deliver the required standards of care ensuring that all members of the team have the right skills and training to carry out their duties competently.
* To take care of our staff offering them support to do their jobs and to protect them against abuse.
* To provide our patients and staff with an environment that is safe and friendly.
* To operate on a financially sound basis to ensure to longevity of our service to both our staff and patients.
* To be an organisation that continually improves what we are able to offer patients as guidance evolves.

**How to Register as a Patient**

If you wish to register with us, please ask at Reception for a registration form. Alternatively, please go to our website and download the forms - https://www.carepointpractice.co.uk/register.

**New Patients**

You are able to register with Carepoint Practice online or in person. There is no regulatory requirement to prove identity, address, immigration status or provide an NHS number, in order to register.

We aim to process the majority of registrations within two working days, however we may not receive your electronic notes immediately, and paper records are usually transferred from your previous practice within three months.

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**Change of Name/Address/Phone Number**

Please notify us of any changes as soon as possible so that we can amend our records accordingly. Complete our change of address form at reception.

**Online Services Via Patient Access**

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At Carepoint Practice, we aim to offer everyone in our care a high quality service and therefore we have made patient access (an online web portal) available to all our patients.

With patient access, you can now access our services (mentioned below) at home, work or on the move — wherever you can connect to the internet. What's more, because patient access is a 24 hour online service you can do this in your own time, day or night.

​Book an appointment.

* Order repeat prescriptions.
* Change your address details.

To register for this service please speak to a member of reception or download the forms from our website

**Appointments**

Appointments can be booked in person, by telephone or via patient access. Appointments can be booked in advance, however if you require an appointment on the day, please make contact at 08:30. Our receptionist will ask you for your details and a brief description of the problem to help identify the most appropriate pathway. All telephone calls are recorded for monitoring and training purposes.

**Triage System**

We operate a triage system service Monday to Friday for all queries whether acute or chronic problems. This means when you call reception, you will be asked for clinical information to help provide the clinician with enough information to be able to triage your appointment appropriately. Based on how your appointment is triaged, you may be offered a same-day face-to-face emergency appointment, an urgent face-to-face appointment that week, a routine appointment, a telephone consultation, a face-to-face appointment at our extended hours hub or may be redirected to another service. For telephone consultations, a clinician will phone you to discuss your problem and how to manage it. If there is a need to be seen we will arrange an appropriate appointment for you to be assessed

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**Extended hours hubs**

There are 3 hubs spread across the borough - Eastcote health centre (north); Uxbridge health centre (central) and Hesa centre (south) whereby practices can book their patients but there is limited availability. The service is open Monday to Friday from 6:30pm-8pm and 8AM-8PM on weekends (between 3 hub sites).

**Face To Face Consultations**

​To make the best use of your ten minute consultation, please arrive in good time and have your outdoor clothing removed. If you have several things to discuss briefly explain this at the beginning of the consultation so that the doctor can identify the most important problems and deal with as many as possible given the time available.

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If you arrive more than ten minutes late for your appointment then it is at the Clinicians discretion whether and when you will be seen.

Please appreciate that the clinicians are allocated 10 minute appointments for each patient. If you have more than one medical problem, please tell the clinician at the beginning of the consultation, and expect only the most serious problems, or those that are linked to be managed in that consultation. The clinician must take a history, may have to perform an examination, give a diagnosis, agree a management plan, prescribe medication and ensure your understanding. It is not safe to cover more than one medical problem.

Please arrive promptly and be patient if the clinician is running late. Our reception team will try and keep you informed where this is the case.

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Missed appointments: every appointment in the NHS is valuable. If you cannot make an appointment it is essential that you contact the practice or the hospital as soon as possible so that your appointment is not wasted and is given to someone who really needs it.

**Chaperones**

If you wish, you may have a third person present (a chaperone) when the doctor or nurse examines you. This could be a friend or relative or a member of our staff. If you would like us to provide a chaperone, please let the clinician know. If you decide you want a chaperone during the consultation we will try to oblige, however, we may have to ask you to come back on another occasion when one is available

**Home Visits**

This facility is available for patients who are bed-bound. Please phone before 10.00AM for a home visit, giving our receptionist details of the problem. A Clinician will call you back to discuss your problem and the best course of management; if this requires a home visit it will be arranged.

**Medication – Prescriptions**

**Requesting Medication**

Medication must be ordered in writing either via email (carepoint.prescriptions@NHS.net) or via patient access

**Repeat Medication**

Please allow 48 hours (two working days) for all repeat or urgent prescription requests to be completed. To allow us to answer questions that may arise from your request in a timely manner and reduce chances of you not receiving your medication, we suggest you make requests five days before you run out of medication. If the item is requested early please provide a reason. If you have run out of medication you can speak to your pharmacy who may be able to issue an emergency supply.

**Repeat Dispensing**

Once we have completed an annual review (blood tests and blood pressure levels), we can for many drugs place them on a system called repeat dispensing (RD). This means that on your first request after an annual review we shall send a year’s supply of prescriptions to your pharmacy. During this time you do not need to request the medication (if you do we shall inform you that your medication is on RD) and you can simply go to your chosen pharmacy where they will be able to dispense the medication. When they advise you that you are now receiving your last RD, you should request your medication direct from Carepoint on the following occasion.

**New or one-off prescriptions not under repeat**

If the item is not a routine repeat request please give a reason for your request, otherwise there may be a delay whilst we try and contact you.

**Medication issued by a third party** (e.g. Consultant from an outpatient appointment, in AE, or post-surgery)

Medication prescribed by a hospital or private consultant must be collected directly from their hospital pharmacy using the prescription given – high street pharmacies are unable to dispense such prescriptions. We can usually take over the prescribing of most medications after we have received a letter from your specialist (normally after one month), but at the very minimum of two weeks of medication should be given to you. Please see [www.carepointpractice.NHS.uk/prescriptions](https://email.nhs.net/ecp/hillccg.carepointprescriptions%40nhs.net/Organize/www.carepointpractice.nhs.uk/prescriptions%3Chttp%3A/www.carepointpractice.nhs.uk/prescriptions%3E) for further information.

**Electronic prescribing (EPS)**

We advise you to set up electronic prescribing so that your prescriptions are sent directly to your pharmacy of choice. It also means prescriptions cannot be lost. If you would like this service initiated please note the name and address of the pharmacy on your request, alternatively you can ask your pharmacy to set this up on your behalf. You don't need a computer to use eps and can change your nomination or cancel it and get a paper prescription.

**New Changes**

The CCG has asked all GP practices to take over managing prescription requests from pharmacies. They believe that patients should be in control of requesting their repeat medicine(s) as they or their Carer know best about which medicines are required or running out. They believe that overall it will reduce waste and save a worthwhile amount of money for the NHS by reducing medication requests that are not required. We will continue to work with pharmacies to order medication on your behalf where you fall into a vulnerable group, such as if you have learning disabilities, mental health conditions, dementia, or are unable to access any means of ordering your own medication.​

**Booking Investigations**

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**Bloods tests**

>14 Years Old: Blood test are taken by Carepoint Phlebotomist

<14 Years Old: Blood tests are booked into a service provided for all patients in Hillingdon as is onsite at Carepoint Practice

Wendy Ward (children) at Hillingdon Hospital - 01895 279 530

​**X-ray** Mount vernon hospital - 09:00 - 16:00 (daily)

**Ultrasound** They will contact you directly with an appointment

**ECG** Call 01923 844 468 to book at Mount Vernon Hospital

**CT and MRI** Scans cannot be organised by the GP

**Test Results**

We can only give results for investigations that we have ordered. For tests requested by Carepoint, if you have any abnormal results and an action is required from you, we will contact you within a week. However, if there is something seriously wrong we will contact you within 24 hours with a management plan.

​For annual reviews, if you have not heard from us within two weeks then it is likely no further management is required, however please call Reception to confirm. If you would like to know your results please telephone between 10.00AM and 3.00PM.

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Please note: results will only be given to patients themselves or to the parents/guardian of minors if appropriate. If you have had several tests done, it is important that you check that all the results are back.

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Test results usually take the following times to return from hospital:

Blood and urine 1 week

X-rays, US or ECG 3 weeks

Cervical Smear 3 - 4 weeks

If you have not received results for any hospital investigations such as MRI, CT, or endoscopies, please speak with your consultant directly.

**NHS Referral**

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In the majority of cases these are made via the national e-referral service (previously known as choose & book system). We will text you when the referral is made and you will be asked to come into the surgery to collect your booking paperwork and password. If you are unable to collect the booking paperwork and password please advise us and we will aim to provide the booking information over the phone.

If you have not heard from anyone within 2 weeks, please contact the practice, unless this was a referral for suspected cancer when you should contact us within 2 days.

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In summary, your specialist is responsible for:

* Looking after all your investigations and giving you the results
* Providing prescriptions for a minimum of two weeks or until we receive a letter
* Issuing a sick note if required for the correct duration
* Providing you with a follow up appointment if necessary
* Download this leaflet as a reminder

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**Missed appointments**

If you miss your appointment for whatever reason, please contact the hospital and organise another appointment. Your GP is not responsible for this missed appointment and does not need to refer you again.

**Private Referral Letters**

​Private referral letters can take up to two working days to prepare. Please make sure you have collected your letter before booking you appointment.

If you would like to request a private referral letter (no charge payable, although your GP will have to agree that a referral is necessary) please book a consultation.

**Sick Certificates**

If you have taken time off work and require proof of sickness for your employer or for social security reasons, then you have three options available:

1. You do not require a NHS medical certificate for any illness lasting less than seven days. If you have taken less than seven days off work, your employer should provide you with a form to complete or you can download and complete a statutory sick pay form (see our website).

2. If you have taken less than seven days off work and a statutory sick pay form is not enough proof, then we can provide a private medical certificate, for which a £30 charge is payable.  Please complete the [form](http://docs.wixstatic.com/ugd/90d15d_9f13fb26a1634ae0895576ad7aca59e1.docx?dn=Forms%20-%20Carepoint%20Private%20Letter%20Request%20Form%20v2.docx) and make payment. A medical certificate will be provided within seven days.

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3. If you have recently had an operation or procedure and have been advised by the consultant to take time off work, you must obtain the medical certificate from that consultant for the specified time off. You should contact the secretary of the consultant in the first instance.

**Private – Non NHS Work**

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The NHS does not cover certain services that we can provide for your convenience. Therefore you will be asked to pay a fee for non-NHS procedures such as:

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* Pre-employment medicals
* Private letter for a third party
* Medical report/examination for fitness to drive
* Private certificates (eg private sick certificates)
* Insurance claim forms
* Holiday cancellation forms
* Some holiday vaccinations such as yellow fever
* A voluntary donation to a nominal charity is asked when requesting for copy of results.

This is not an exhaustive list - other services that we provide may incur fees. A list of charges is displayed at reception

**Private Letters**

If you would like a letter written by the GP practice on your behalf to a third party, a charge will be payable.

Please complete the Private Letter Request form, print out and bring to the surgery. Once payment and the form have been submitted to the reception, a letter will be provided but will take a minimum of seven working days

**Essential Services**

We provide essential services for people who have health conditions from which they are expected to recover, chronic disease management and general management of terminally ill patients in conjunction with the palliative care team.

**Additional Services**
Our additional services include:

* Cervical cytology screening
* Contraceptive services
* Child health surveillance
* Adult and Paediatric Phlebotomy

**Enhanced Services**
Our enhanced services include:

* Atrial Fibrillation Management
* Antenatal Immunisations
* Childhood vaccinations
* Influenza, Shingles and Pneumonia vaccination
* End Of Life Care
* Diabetes and Non Diabetic Management
* DMARD Monitoring
* DOAC Monitoring
* Latent Tuberculosis Detection
* Learning Disability Health Checks
* LHRH Injection Therapy
* Mental Health Management
* Methadone Shared Care
* NHS Health Checks
* Prostate Cancer Monitoring
* Wound Care

**Other Services**
Our Practice also offers services including:

* Asthma clinics
* Child health and development reviews
* Chronic obstructive airways disease clinics – Lung Testing (Spirometry)
* Coronary heart disease clinics
* Dementia clinics
* Diabetes clinics
* Epilepsy reviews
* Hypertension (BP) management
* Hypercholesterolaemia (cholesterol) management
* Medication Management
* Men’s/ Women’s health
* Mental health
* Travel advice

**Patient Participation Group (PPG)**

**What Is A Patient Participation Group (PPG)?**

A group of registered patients and practice staff who meet frequently to discuss and make decisions about the practice and how it is able to service the community with improved healthcare services and facilities.

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**What Is The Purpose Of A PPG?**

PPGs act as representatives of the patient population and are a way of connecting general practice with the community it serves. This includes assisting the practice in organising health promotion events, working with local groups, and supporting annual flu clinics.

The overall aim of our PPG is to develop a positive and constructive relationship between patients, the practice and the community it serves, ensuring the practice remains accountable and responsive to all its patients' needs.

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Together with our PPG we intend to:

* Provide resources and services for the good of the practice population which would not otherwise be provided by statutory services
* Encourage a spirit of self help and support amongst patients to improve their health and well being
* Improve communication between the service providers, the group and the wider population
* Promote a patient perspective and enable patients to access and make the best use of available health care.

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**How to be involved?**

We still need more people to join the group. If you are interested in becoming part of the Carepoint Practice PPG or have any questions, then please call.

**Care Quality Commission (CQC)**

**We are Rated Good**

The CQC inspect GP practices, and give them a rating to help you choose care. As well as GPs, they inspect out-of-hours or mobile doctor services, walk-in centres, minor injury units and urgent care centres. There are five questions they ask of all care services.

**Are they safe:** you are protected from abuse and avoidable harm

**Are they effective**: your care, treatment and support achieves good outcomes, helps you to maintain quality of life and is based on the best available evidence

**Are they caring**: staff involve and treat you with compassion, kindness, dignity and are they respect.

**Are they responsive**: services are organised so that they meet your needs.

**Are they well-led**: the leadership, management and governance of the organisation make sure it's providing high-quality care that's based around your individual needs, that it encourages learning and innovation, and that it promotes an open and fair culture.

These are at the heart of the way our service is regulated and they help us to make sure we focus on the things that matter to people.

**Statement of Purpose**

The Carepoint Practice is a general practice partnership open to all patients living within our practice boundary in Northwood Hills and the surrounding areas. We work in partnership with our patients and our patient participation group to provide medical care for our patients.

We are a GMS practice offering primary care services to help patients manage and optimise general wellbeing, perform screening and prevent disease, and when necessary detect, diagnose and manage illness and disease. Our clinicians act as a patients’ advocate, supporting and representing patients’ interests to ensure they receive the best and most appropriate health and/or social care. Our clinicians may liaise with and refer to appropriate community and secondary care health services and specialists in a timely manner according to guidance to ensure patients receive a high quality of care. Where necessary, we will manage your medication requirements; perform annual health checks and blood tests, and ensure your records are kept up to date.

**Our Mission Statement**

To improve the health, well-being and lives of those we care for.

**Vision**to work in partnership with our patients and staff, to provide the best primary care services possible working within local and national governance, guidance and regulations.

**Complaints**

**How to Complain**

We hope that most problems can be sorted out easily and quickly, often at the time they arise and with the person concerned. If not, and you wish to make a complaint, we would like you to let us know as soon as possible. Complaints should be addressed to the GP Partners who are also the Practice Managers, Dr Patel or Dr Odedra. It would be a great help if you are as specific as possible about your complaint.

**What We Shall Do**

We shall acknowledge your complaint within three working days and aim to have responded as swiftly as possible to your complaint within an agreed timescale from the date you raised it with us. We shall then be in a position to offer you an explanation, an apology or a meeting with the people involved. Please be assured that future care will not be impacted by making a complaint. When we look into your complaint, our aims will be to make it possible for you to discuss the problem with those concerned if you would like this, and take appropriate action wherever possible.

**Complaining On Behalf Of Someone Else**

Please note that we keep strictly to the rules of medical confidentiality. If you are complaining on behalf of someone else, we have to know that you have their permission to do so. A letter of consent signed by the person concerned will be needed, unless they are not able (because of illness) to provide this.

**Complaining To the Clinical Commissioning Group**

We hope that if you have a problem you will use our practice complaints procedure, which is also called “local resolution”. We believe this will give us the best chance of resolving the matter and an opportunity to improve our practice. If you wish, the CCG Complaints Team (Tel 0300 311 22 33) can investigate the complaint on your behalf and reach a decision based on the individual circumstances of the case and the views of all involved.

**Zero Tolerance - Unacceptable Behaviour**

As an employer, the Practice has a duty to care for the health and safety of its staff. The Practice also has a legal responsibility to provide a safe and secure working environment for staff. All patients are expected to behave in an acceptable manner.

**Examples of Unacceptable Behaviour**

Alteration of documents or prescriptions (which is illegal)

Excessive noise eg. re-current loud or intrusive conversation or shouting

Threats or threatening behaviour

Threatening or abusive language involving swearing or offence remarks

Derogatory racial or sexual remarks

Malicious allegations relating to members of staff or other patients Offensive sexual gestures or behaviours

Violence

Abusing alcohol or drugs on Practice premises

Drug dealing on Practice premises

Wilful damage to Practice property

Theft

**Zero Tolerance**

Our staff have the right to be treated with dignity and respect at all times. They should be able to do their jobs without being physically or verbally abused. The Practice follows the NHS guidance concerning Zero Tolerance of verbal and physical violence towards GP’s, staff or other patients. Anyone found in breach of our or the NHS Zero Tolerance guidance will be given a warning and if the behaviour continues or is very serious then that patient may be removed from the practice list.

**Removal from the List**

In exceptional circumstances, a doctor-patient relationship may be compromised or breakdown, for example when there is a loss of trust. In this situation, if there is no reasonable alternative then it would be in the patients best interest to register at another practice.

All instances of actual verbal or physical behaviour or abuse on a member of staff or damage to property, by a patient or their relatives will be reported to the police and the patient will be removed from the Practice list.

If you are unhappy with the quality of service you have the right to register with another practice without notifying us. Similarly, on the very rare occasions when a patient repeatedly ignores their responsibilities to the Practice, we have the right to remove the patient from our Practice list.

**Data Protection Act and Confidentiality**

We are committed to protecting your privacy and will only use information collected lawfully in accordance with the data protection act 1998 (which is overseen by the information commissioner’s office), human rights act, the common law duty of confidentiality, and the NHS codes of confidentiality and security.

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Every member of staff who works for an NHS organisation has a legal obligation to keep information about you confidential. Anyone who receives information from an NHS organisation has a legal duty to keep it confidential. We maintain our duty of confidentiality to you at all times. We will only ever use or pass on information about you if others involved in your care have a genuine need for it. We will not disclose your information to any third party without your permission unless there are exceptional circumstances (i.e. Life or death situations), or where the law requires information to be passed on.

**Carepoint Practice Is Part of North Connect PCN**

North Connect PCN is a consortium of 6 GP practices in north Hillingdon working together to provide greater access to excellent care for our patients by providing services closer to a patient’s home and where possible, outside of a hospital setting. We work towards a patient-centred approach to care, with emphasis on patients being proactive in managing their health with support from their healthcare providers, pharmacies, social services and volunteer organisations

**Carepoint Practice Is Part of the NWL Integrated Commissioning Board**

NWL ICB is responsible for buying health services throughout North West Lond including community health and hospital services.

**Useful** **Contacts**

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| **Community Nurses**  |  |
| District Nurses or Health Visitors | 01895 488 830 |
| Rapid Response | 01895 633 546 |
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| **Hospitals** |  |
| Hillingdon Hospital | 01895 238 282 |
| Mount Vernon Hospital | 0208 864 3232 |
| Mount Vernon Hospital – Minor Injuries Unit | 01923 844 332 |
| Northwick Park | 0208 864 3232 |
| Watford General Hospital | 01923 244 366 |
| Harefield Hospital | 01895 823 737 |
| Michael Sobell House (Palliative Care Unit) | 0203 826 2373 |
| Walk In Centre – Pinn Medical Centre | 0208 866 5766 |
|  |  |
| **Emergency Eye Clinics** |  |
| Hillingdon Hospital | 01895 279 223 |
| **Early Pregnancy Units** |  |
| Hillingdon Hospital | 01895 279 440 |
| Northwick Park | 020 8869 2058 |
| Watford General Hospital | 01923 217 831 |
|  |  |
| **Family Planning Clinic** |  |
| Hesa Centre | 01895 279180 |
| Northwick Park | 020 8869 3239 |
| Watford General Hospital | 01923 217 206 |
|  |  |
| **Community Drug & Alcohol Team** |  |
| Hillingdon  | 01895 207 777  |
| Harrow | 020 8864 9622 |
|  |  |
| **Mental Health** |  |
| Single Point Access (<24hr or advice) | 0800 023 4650 |
| Mill House | 01895 206 800 |
| Pembroke Centre | 01895 485 536 |
| Counselling (General) IAPT (Self Referral)  | 01923 844 478 |
| Counselling (Age 14-24) LINK (Self Refer) | 01895 238 884 |
| MIND | 0345 660 163 |
| Samaritans  | 01895 253 355 |
|  |  |
| **Social Services** |  |
| Hillingdon (socialcaredirect@hillingdon.gov.uk) | 01895 556 633 |
| Harrow | 020 8901 2680 |
|  |  |
| **Older People** |  |
| Age Concern Harrow  | 020 8861 7980 |
| Age Concern Hillingdon | 01895 625 730 |
| Carers - Hillingdon | 01895 811206 |

Note - please note that information and services are always changing within, therefore, please visit [www.carepointpractice.NHS.uk](http://www.carepointpractice.nhs.uk) for up to date information

**When We Are Closed – Out Of Hours**

**NHS 111 (Non-Emergency Number)**

If you phone the surgery outside of normal opening hours you will be asked to hang up and dial 111. Calls are taken by trained staff that will make referrals as needed to the out-of-hours provider or direct you to the most appropriate service.

This service is for people:

* Who don’t know who to call for medical help or who don't have a GP
* Who need health information or reassurance about what they should do next
* Who think they need A&E or another NHS urgent care service, but it is not a life-threatening 999 emergency

We use an out-of-hours (OOH) provider called Practice Plus to provide urgent medical care to all of our patients. They can organise an appointment for you at their primary care centre or visit you at home if you are housebound and urgent care is needed. They are unable to deal with routine requests such as prescriptions. Out-of-hours services are generally busy so please think carefully before asking to see a doctor and only do so if you genuinely cannot wait until the surgery re-opens.

**Mount Vernon – Minor Injuries**

The unit is open daily, 9AM – 8PM. Please call 111 to book

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**Urgent Care Centres**

For those who require urgent attention (not routine) can attend urgent care centres.  Services are available 24/7.