

The Chelsea Practice PPG Meeting Minutes

PPG (PATIENT PARTICIPATION GROUP)

03rd November 2021

Opening:

The meeting of the Patient Participation Group (PPG) for The Chelsea Practice took place at 3pm on 3rd of November 2021 virtually due to corona virus pandemic.

Attendees:

- Mahmud Ferdous
- Abir
- Unknown patient

Agenda:

- **Introductions** – MF introduced himself and Abir to the group. He briefly went over the staff working at the practice:
 - Dr Scudder
 - Dr May
 - Dr Potter
 - Dr Amarasinghe
 - Amparo Belda (Practice Nurse)
 - Laura Wasey (Healthcare Assistant)
 - Mahmud Ferdous (Practice Manager)
 - Sam Blake (Administrator)
 - Abir (Reception Manager)
 - Ameira Castilla (Receptionist)
 - Amy Oliveira (Receptionist)
- **One You (Annabel)** – apologies as she was unable to attend.
- **Premises** – MF reassured the group that the practice will no longer be moving premises. Although there will be development of the premises which may affect the running of the practice during the refurbishment. The patients will be kept updated when the practice is informed.
- **Covid Hot hub closing, possible covid positive patients being treated in practice.** – the Hot Hub that looks after patients with covid symptoms will be closing from 15th November. Until the practice has further information the plan is to see patients at the practice after they have been triaged over the telephone by a GP. The practice is reviewing their infection control policy to ensure all patients and staff are kept safe.
- **Carol Singing organised by Kas** – The annual Christmas party for vulnerable patients will unfortunately not be taking place due to Covid. Kas (the previous Practice Manager) would like to provide some carol singing on the afternoon of Friday 17th December in the areas where some of the vulnerable patients live. She has asked if anyone would like to join the practice team with singing or playing an instrument.
- **AOB** – nothing was brought up at the meeting.

Unfortunately the attendance was quite poor to this meeting. The next meeting will take place later in the day to try and encourage patients with working responsibilities to be able to attend.

Next Meeting: 2nd February 2022