## **COMPLAINTS PROCEDURE**

If you wish to raise a concern or complaint, please speak/write to the Practice Manager Helen Robinson

Complaint forms and other complaint information are available with the receptionists.

Information of who to complain & how, is also available on our practice website. Feedback & Complaints - Eagle House Surgery

If you want to make a complaint about primary care services to the commissioner, you will need to contact North Central London (NCL) Integrated Care Board (ICB) instead of NHS England.

You can do this by:

Telephone: 020 3198 9743

E-mail: nclicb.complaints@nhs.net

Post: North Central London Integrated Care Board

Complaints Team, Laycock PDC, Laycock Street, London, N1 1TH

If you have a formal complaint to make, it is always advisable to try and resolve an issue directly with the provider in the first instance.

To complain about a UK government organization or the NHS in England you can contact the Health Ombudsman in the following manner:

- Visit their 'Making a complaint page' to complain online or download a paper form
- Call their Customer Helpline on 0345 015 4033 from 8:30am to 5:30pm,
  Monday to Friday
- Send a text to their 'call back' service: 07624 813 005