

Confidentiality Agreement

Date Reviewed June 2022
Next Review June 2023

Purpose

Agreement outlining personal responsibility concerning security and confidentiality of information (relating to patients, staff and the business of the organisation)

During the course of your time within the Practice buildings, you may acquire or have access to confidential information which must not be disclosed to any other person. This condition applies during your time within the Practice and after that ceases.

Confidential information includes all information relating to the business of the Practice and its patients and employees.

The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR) regulates the use of all personal information and included electronic and paper records of identifiable individuals (patients and staff). The Practice is registered in accordance with this legislation. If you are found to have used any information you have seen or heard whilst working within the Practice you and your employer may face legal action.

I understand that I am bound by a duty of confidentiality and agree to adhere to the conditions within the Contract between the Practice and my personal responsibilities to comply with the requirements of the The Data Protection Act 2018 (GDPR)

NAME OF ORGANISATION/BUSINESS:	N/A
CONTRACT DETAILS (if applicable):	PPG Member – The New Surgery
PRINT NAME:	
SIGNATURE:	
DATE:	/ /