

THE NEW SURGERY, 128 CANTERBURY ROAD FOLKESTONE

PATIENT PARTICIPATION GROUP MEETING

DATE: 20<sup>th</sup> March 2018 TIME: 6.30PM

**AGM 2018**

Number	Item	Purpose	Papers
1	Welcome by Jackie Kelly, Practice Manager		
2	Apologies		
3	Outgoing Chairs Annual Report	Update on progress	Emailed to Members
4	Election of Officers	Request for nominations	Emailed to Members / AGM advertised on surgery website and in the Waiting Room
5	Proposed Amendment to Constitution & Terms of Reference		Emailed to Members

**AGENDA**

Number	Item	Purpose	Papers
1	Welcome		
2	Apologies		
3	Minutes of previous meeting 16 <sup>th</sup> January 2018	To be approved by those who attended and signed by the Chair	Minutes circulated
4	Matter arising		
5	Closure of Folkestone East Family Practice	Update	
6	Review of any papers circulated at previous meeting		Papers /Emails previously circulated
7	JK to provide update on staffing		
8	NAPP	Any items of interest - FT	
9	Health watch	Update from PC	
10	Any Other Business	Proposed FOI Request	
11	Date of next meeting	TBC	