

# **CORNER WAYS SURGERY PRACTICE PARTICIPATION GROUP MEETING**

**Minutes of the meeting held on Thursday, 6 December 2018**

**Present:**

Enkanah Soobadoo	Chairman
Susan Brown	Practice Manager
Mavis Alagar	
Dr. Barry Hurn	
Ann Phipps	
Robin Phipps	

- 1. Apologies for Absence.** Dr. Berman, Vivian Azzopardi and Glen Urquhart
- 2. Minutes of Committee Meeting 27 September 2018** – agreed and accepted.
- 3. Matters arising** - The Chairman asked if anyone would be interested in attending a Meeting/Workshop of the Patient Advisory Group to be held at the Bromley Baptist Church on Tuesday, 29<sup>th</sup> January 2019 between 1 – 4pm.

Website Evaluation – SB & BH have had an extremely useful meeting and work will be started as soon as possible to fine tune the data available, which would include a summary of the 2016 Patient Survey and the Terms of Reference for the PPG. It was suggested that this might also be displayed on the screens in the waiting rooms. It was also proposed that a further survey be undertaken in the Summer of 2019. (When the survey is undertaken it should include a question asking how many of the Patients make use of the Website.)

The Chairman asked if there was anybody who would like to take on the Chairmanship of the PPG he would be extremely grateful as he is now fully committed in other areas.

There was discussion as to how we could find new members for the Group. ES suggested two recruitment days to be held in the waiting room at the Surgery and AP offered to help if this went ahead. It was agreed that SB would approach the Nurses to enquire whether they would be willing to help identify suitable patients and a flyer would be created to assist them. It was thought the one created by GU might be used. Two provisional dates were put forward as follows:

Monday, 4<sup>th</sup> February from 2-4 pm  
Wednesday, 6<sup>th</sup> February 2019 from 10 am – 12 noon.

ACTION

SB/BH

ES

ES/AP

SB

**4. Report from Dr. Berman/Sue Brown.**

- a. The GPs and the Practice Manager had met to discuss how the current staff could manage the increased workload required to introduce and provide Care Navigators. Orpington and Green Street Green had introduced this system and Bromley were considering its introduction. This system would establish Care Navigators to respond to queries from patients with serious/chronic illnesses and liaise with other practitioners to provide the necessary support they need. Information in the form of a booklet was needed to make patients aware of this provision and how to make use of it.
- b. Flash Meters (sensor meters) are available now but only for patients with Type 1 diabetes and where additional monitoring was not required, provided the patients met the criteria.
- c. GP Alliance is looking into the provision of a Data Protection Officer. It was thought that Bromley Health Care could fulfill this role, which would cost £1,800 + vat p.a. per practice. (This post will have to be filled by someone with the necessary qualifications.)

SB

**5. A.O.B.**

- a. ES thanked SB for all her help and support over the past year, which was greatly appreciated
- b. RP commented how well the Flu Vaccination days had been organized and which had worked extremely well.

**6.****Date & Time of next meeting – Thursday 7<sup>th</sup> March 2019 at 2 pm**