

Privacy Notice – Patient Communications

Plain English explanation

This Practice will contact patients at times in relation to services, feedback and new initiatives in the area that they have registered an interest in.

We collect and store information that has been received directly from you when you have consented to this process.

We may share information with the following organisations with your explicit consent or when the law allows: Bromley CCG or other local healthcare providers such as Bromley Healthcare, Bromley GP Alliance etc.

You have the right to object to your identifiable information being used or shared for this purpose. Please speak to the Practice if you no longer wish to have your data used or be contacted by the Practice in future.

1) Controller contact details	Southborough Lane Surgery, Crown Medical Centre, 3 Mackintosh Street, Bromley. BR2 9GT
2) Data Protection Officer contact details	Email: gpdpo@selondonics.nhs.uk Telephone: 020 8176 1198
3) Purpose of the sharing	Public Task
4) Lawfulness Conditions	The lawful justifications for the processing and possible sharing of this data are - Article 6(1)(a) “the data subject has given consent to the processing of his or her personal data for one or more specific purposes”.
5) Recipient or categories of recipients of the shared data	We may share information with the following organisations with your explicit consent or when the law allows: Bromley CCG or other local healthcare providers such as Bromley Healthcare, Bromley GP Alliance etc.
6) Rights to object	You do not have to consent to the Practice being able to contact you. You can change your mind and withdraw your consent at any time. Contact the Controller for more information.
7) Right to access and correct	You have the right to access any identifiable data that is being shared and have any inaccuracies corrected.
8) Retention period	The data will be retained for the period as specified in the national records retention schedule.
9) Right to Complain.	You have the right to complain to the Information Commissioner’s Office, you can use this link https://ico.org.uk/global/contact-us/ or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate) There are National Offices for Scotland, Northern Ireland and

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	Wales, (see ICO website)
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