

Minutes Albion Street Practice Forum  
Thursday 27<sup>th</sup> September 2012 2pm

Apologies 4

Present, J M, D M, L C, M D, J P, C T,  
I D, E F, C O, S E

Minutes from previous meeting discussed, CT to make amendment re nomination of Chair.

Introduction – New Chair D Morrison.

Thanks to M Dadswell for all his hard work.

NAPP- Quarterly leaflets are printed and displayed on notice board. An additional notice to be placed on board to inform patients they can request a paper copy at reception.

Flu clinics 6<sup>th</sup> & 27<sup>th</sup> October – Refreshments will be served and Donations will be collected for Time & Talents. J M will make a poster for this. J P agreed to draft a flyer about the patient forum to give out on the day.

Volunteers for both days are J M & D M M Dadswell to join later 6<sup>th</sup> October  
J M & J F 27<sup>th</sup> October

Group suggested thinking about a future open day again perhaps in 2013

Update Albion Street Steering Group- J M

B&R Update next meeting 3<sup>rd</sup> October. I D to attend & D M also agreed to stand as second representative for the practice and was elected by the group.

Survey – Dr Otty bought a draft of the survey for the group to comment on. Comments to be returned in one week.

Contacting the surgery- information about best times to ring for appointments, results, to speak to a health professional. A poster or flyer will be presented for group comment at the next meeting.

Leaflet given to patients for COPD action plan was presented by Dr Eden. The group were asked to comment on this.

List Cleansing. 600 patients have not responded to two letters. We are starting to contact patients by phone before they are removed.

Website Albion Street and Choices website do not have up to date information on about forum. CT to action this

Library developers have approached the practice about considering moving in future to that site.

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Update Albion Street Steering Group- J Mulholland

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