

Thursday 31st January
2019

ASGP PPG FORUM MINUTES

Meeting called by:	Group	Type of meeting:	Quarterly
Facilitator:		Note taker:	DG
Timekeeper:			
Attendees:	MD, JM, DG, KC, CB, JL		
Apologies:	EF, CMD, CS		

Previous Minutes:	All agreed
Please bring:	

AGENDA

Topic	actions
Introductions and apologies	
Previous Minutes- agreed	
Buildings update- British land want to support new build, update should be end Feb	
New Staff- HCA Arinola, Dr E Fleming, suggest use of poster/chart to outline staff	RC to be asked to help with this
E-Consult- started 21 st Jan reasonable uptake so far	
Feedback from North Southwark Locality PPG- GP survey to be results to be discussed, terms of reference for PPG, role and objective of PPGs Feedback To feedback to the North Southwark 3 items to take to next meeting are: Good uptake for E-consult (start date 21/1/19), CQC inspection was on 30 th Jan 2019 – went well, report due end of Feb or beginning of March, Terms of Reference scheduled for next meeting. Meetings are open to all registered patients and staff. Dates for 2019 of flyer on notice board – all welcome.	Original TOR to be sent to MD
Research- no new studies since last meeting	
SPPGN- flyers on notice board for next meeting 26/2/19 @ Cambridge house	
GP Patient Survey discussed-we are doing well, which shows that our patients who respond appear to be happy with the services we are providing.	
Friends and Family Test- results are displayed on our notice board and website	
Position of Chair should run for 2 years but they be can re-elected after this term	
Park Medical Practice- Plans to work more closely over next few years, there will still be 2 separate contracts for now, currently there will be no sharing of staff but we will share back office resources such as some policies and procedures. There will be no change for patients. JM asked if patients would still be seen at their own practices – CB confirmed yes	
From CCG – Ground Rules and Terms of Reference	

Future Meetings		Add to website
30 th April 6:30pm		
30 th July 6:30pm		
7 th November 2pm		
27 th February 2020 2pm		
AOB- things to be added to next agenda, e-consult figures, Virtual PPG, DNA's and use of cancellation line		
CQC visit 30 th January, final report is due in 4-6 weeks CQC visit MD and CS felt the meeting with inspector went well		
No recent contact or news from Albion Street steering group		
Next meetings:	30 th April 6:30pm at the practice	
Special notes:		