

ASGP PPG FORUM MINUTES		8 th Feb 6.15	
Meeting called by:	Group	Type of meeting:	Quarterly
Facilitator:		Note taker:	
Timekeeper:			
Attendees:	MD, JP, CS, EW, PM, CB, KC, CDM		
Apologies:	CA, DG,		
Previous Minutes:	From 16/11/21		
Please bring:			
MINUTES			
Topic			Actions
Introductions and apologies			
<p>Previous Minutes</p> <p>Use of Video consult discussed, currently not doing, poor reception in some local areas hinders this, if there is demand for video consultations it is something the Partners can review.</p> <p>Dr working days on website. MD highlighted some patients had mentioned it would be helpful to know what days their usual Doctor works. (*suggested to have on Notice board rather than website as sometimes working day changes)</p>			*To check with Doctors if can display on notice board
Pandemic Covid-19 discussion around appointment structure are face-to-face, telephone and e-consult. Patients are still requested to wear a mask or a shield, or wait outside			
<p>Building update development under canadawaterdockside.co.uk</p> <p>Maps to be attached with minutes</p> <p>Plans to be submitted to Southwark Council by 24/3/22</p>			
Research update agreed to attend next meeting in May			CB to email to confirm
e-consult reviewed for Jan 2022. To note those dealt with by admin team are not included			
GP survey is due. Some patients will receive through the post			
Staff Update available in quarterly newsletter and on notice board			
Position of Chair. MD would like to step down from the role			Partners to consider speaking to any patients they think might want to take on the role as Joint chair initially
<p>Website update. MD kindly checks the website remains up to date.</p> <p>Newsletter will not be on website. Patients can collect a copy from reception</p>			
<p>Vaccination Certificate for Covid-19 available from NHS app or from https://www.nhs.uk/conditions/coronavirus-covid-19/get-digital-covid-pass/</p> <p>Reception staff are not able to provide these for patients.</p>			

Reception area noticed boards and patient information notices to be reviewed/tidied		
GP appointments can these be on more in advance. Noted that Patients are calling several times before getting an appointment slot.		Partners to review
Medical Students in Practice. Group would like to know more at a future meeting		MH to be invited to a future meeting
Missed GP telephone and Face to face appointments PPG would like this to be shared at meetings		Need to check that this date is easily captured
Next meetings:	May 10 th @6.15pm	
Special notes:		