

**FRIENDS OF LEACROFT PATIENTS GROUP.**

**AGENDA FOR MEETING 4<sup>th</sup> June @ 4 p.m. @ LEACROFT SURGERY**

**1. Apologies**

**2. New website**

- Feedback to Matt about the new website.
- FOL content we would like to have
- Updating of information

**3. Patient communication**

- Monthly newsletter content.-
- Standalone monthly activity calendar showing actual dates of activities for display in surgery and as handouts
- Producing the newsletter
- Meet and Greet days - using previously collected patient data and future patient data. FOL roster for Friday 19th July
- Film Club promotion
- Patient health open days
- Brighton trip
- Physical presence in the surgery
- Approval to approach Wellhealth Pharmacy, local councillors, Social prescribing team-

**4. Surgery Update from Matt**

**5. Administration**

- Surgery administration/back up support for FOL
- Approval of data Protection guidelines issued by Peter
- Confirmation we have all done the Safeguarding course
- Attending Leacroft monthly staff meetings

**6. AOB.**

**7. Date of next meeting**