

MINUTES OF A PRG MEETING

HELD ON 22 MARCH 2017

Present:

Perry Anderson, Brian Bell, Peter Chatfield, Dave Dopson, Sheila Drury, Pamela McGough, Patricia Osbourne, Gordon Robson, Anita Wright

ACTION

	<p>Prior to the start of the main meeting nominations were taken for the posts of Chair and CPRG/CCG Representative.</p> <p>Chair - Peter was nominated, seconded and unanimously elected to stand for a further term.</p> <p>CPRG/CCG Representative – Gordon was nominated, seconded and unanimously elected to stand for a further term.</p> <p>Thanks were given to both Peter and Gordon for their continued commitment.</p>	
1.	<p>Apologies were received from Betty Chatfield, Janet Copeland, Jan Leftley, Lesley Marginson and Jim Sarjantson.</p>	
2.	<p>Welcome Peter welcomed everyone to the meeting and said that he was very proud of the group and wanted to thank everyone for being willing to take on extra duties. In particular, Gordon for his sterling work representing the group at CPRG and CCG meetings and for the very informative reports that he produces, Jim for taking and typing the minutes and Perry for the phenomenal work he does.</p>	
3.	<p>Minutes from the last meeting The minutes from the meeting held on 7 December 2016 were agreed and approved.</p> <p>Perry will send a thank you card to Giselle for giving a presentation at that meeting.</p>	PA
4.	<p>Mock CQC (Care Quality Commission) inspections Perry advised that 2 mock inspections had been carried out since the last meeting which were attended by a number of PRG members. This makes 3 mock inspections done in the last 6 months, covering 3 out of the 5 areas that the CQC focus on. Actions raised will help achieve the goal for those areas.</p> <p>These inspections show the CQC that a continuous process is being undertaken with good input from the PRG.</p> <p>Two more mock inspections will be carried out later in the year.</p> <p>Perry expects the next real CQC inspection will be 2019/20.</p>	
5.	<p>CPRG and CCG Gordon gave an update of the meetings he has attended since December and said that the CCG is so tied up looking at problems and expenditure they had no time to look at ways to do something different.</p> <p>Anita felt that the CPRG is not really a patient representative group as the CCG has its' own agenda.</p> <p>Gordon advised of a Board meeting at Burgess Hill tomorrow (23 March) and peer review meeting being held today.</p>	

	<p>Copies of the Planning Requirement 2017/19 and TUCC and Piper Ward presentations were circulated. Perry will circulate a further presentation on Personal Health Budgets in End of Life Pathway.</p> <p>An additional funding offer has been made by NHS England which will provide for an additional 80,000 nurse and GP appointments across Crawley during next winter.</p>	PA
6.	<p>Enhanced Community Services – Friends Group</p> <p>At the PRG meeting in December, item 10.1 in the minutes, it was suggested that a project group be established to look at ways the PRG could support the practice in establishing extra services. Anita, Sheila and Jim have been working with Perry to identify potential services where funding could be applied for.</p> <p>Outline rules relating to this are:</p> <ul style="list-style-type: none"> • The funding raised to be used solely to provide enhanced community services (i.e. not ones that should be provided by the practice under the NHS) for the wellbeing of our patients. • All services must be regulated activities. • Podiatry has been identified as a good service to pilot this new initiative. • Eligibility criteria to be agreed by the partners of PHMG taking account of the views of its patients and a podiatrist and referrals made via the surgeries. • A new group called “Friends of PHMG“ will be established from members of the PRG <p>The service aims to prevent or delay serious problems occurring that can have extremely serious consequences for diabetic patients. It will be fully funded by grants and funding applications with contributions and donations accepted from patients where applicable. Janet Mallon, the podiatrist currently working for PHMG, has agreed to carry out the required service with referrals being made by the practice.</p> <p>Anita, Sheila, Jim and Perry are working on the Framework document and Constitution for this Friends Group and once these have been finalised they will be circulated to the PRG for approval. Advice has been sought from the fundraising advisor at Crawley CVS and he is hopeful that this service will meet the criteria required for funding opportunities.</p> <p>Janet Mallon then joined the meeting and outlined the problems diabetic patients can experience if their foot care is poor and the difference prevention and maintenance can make. Training and advice will also be offered to carers of service users where appropriate.</p> <p>Peter thanked Janet for her time and she then left the meeting.</p> <p>Following discussion, it was unanimously agreed to proceed with this initiative and to try and secure funding.</p>	
7.	<p>Any other business</p> <p>Queen Victoria Hospital in East Grinstead is looking for people to be Members of their Council of Governors. There will be a briefing session on 30th March.</p>	
	<p>Date of next meeting – Wednesday 7th June 2017 1 – 3 p.m.</p>	