

Full name of <u>Patient</u> :		
Address of Patient:		
Email:		
Mobile Number:		
Date of Birth:		
NHS Number:		
Please tick to confirm the areas of online access you wish to grant to someone other than you?	<input type="checkbox"/>	Make, change or cancel appointments
	<input type="checkbox"/>	Review and request medication
	<input type="checkbox"/>	View detailed coded information from your record
	<input type="checkbox"/>	View Full Clinical record information from no earlier than the date of this form
Name of <u>Person to be given online access</u> :		
Address of Person to be given online access (if different from above):		
Date of Birth:		
Relationship to Patient, eg Carer, Legal Guardian, Parent, etc.		
If you are the <u>parent</u> , please sign and print your name in the space to the right to confirm you have legal parental responsibility for the patient		
SIGNED BY THE PATIENT (in the presence of a Practice Representative)		
WITNESSED BY (Practice Representative):		
Date of Signatures		

KENNET AND AVON MEDICAL PARTNERSHIP (KAMP)

Marlborough Surgery
George Lane
Marlborough
Wiltshire
SN8 4BY



Pewsey Surgery
High Street
Pewsey
Wiltshire
SN9 5AQ

PATIENT ACCESS TO ONLINE SERVICES

Did you know you can do the following online?

- Make, change or cancel appointments
- Order repeat prescriptions
- View some of your medical record
- Change your contact details

You can access online services for:

- Yourself (if you are over 16 years old)
- Your children under 14 years
- Those you care for, with their permission

Young people aged 14-16 can chose to consent to continued parental access or to manage their own access.

How do I get online access?

There are 2 ways of accessing online services, which provide a similar service:

1. The NHS app

- from the App Store on your mobile phone
- through <https://www.nhs.uk/nhs-app>

The NHS app checks your ID, so you do not need to visit KAMP to set this up.

2. SystemOnline which links to the KAMP clinical system.

- from the App Store on your mobile phone
- through <https://kamp.nhs.uk/online-requests>

Visit the surgery with photo ID such as a valid passport or driving licence so we can provide you with a username and password.

KAMP staff can add children under the age of 14 to the profile of anyone with parental responsibility.

We can add a family member or a person you care for to your SystemOnline profile **with their written permission**, either using the form at the end of this leaflet or on production of a Lasting Power of Attorney for Health and Welfare for someone who no longer has capacity to make their own decisions.

We may seek the input of a GP if there is any doubt as to the capacity of a person to take responsibility for access to online services, or their capacity to give that access to someone else.

Before you request online access, please read and make sure you understand the following:

- Your medical records are confidential, if you feel coerced into allowing access to someone else, please let us know
- It is your responsibility to keep your username and password safe and not to share it
- KAMP reserve the right to withdraw online access if it is not used responsibly
- Medical records are primarily written for the use of medical professionals, there may be content you do not understand
- You may see abnormal results or bad news that your GP has not yet discussed with you
- If you think any part of your medical records is wrong, you should alert the practice as soon as possible. Please do this via email to kamp.practice@nhs.net, providing as much information about the error as you can.
- If you spot something in the record that is not about you, please log out of the system and contact the practice as soon as possible

For more information on keeping your medical records safe, visit: <https://www.england.nhs.uk/wp-content/uploads/2016/11/pat-guid-protecting-your-records.pdf>

Overleaf: Proxy Access Form – Please use this form to give permission for another person to have access to parts of your medical records.