Minutes of the PPG Annual General Meeting held in The Cottons Medical Centre Meeting Room on 22nd May, 2024

**Present:** Helen Boto (HB) Chair, Janet Harper (JH) Secretary, Gwen Cooper (GC),

Ruth Stokes (RS), Ann Rooney (AR), Lynn O’Shea (LO)

**Apologies for Absence**: John Fryatt, Jenny Randall, Mary-Anne Burch, Inga Bain,

Ann Robinson

1. **Approval of Minutes and Chair Report from the last AGM (2nd February, 2023):**

These were approved as a true record.

1. **Election of Officers:**

HB confirmed that all four officers who held the following positions: Chair, Vice-Chair, Secretary and Treasurer were prepared to stand for another year.

She added that she herself and the Secretary, Janet Harper, would not stand again after the next year. They had both held their positions for over 8 years and felt that ‘new blood’ was needed. They would not, however, abandon any new incumbent and would always be willing to help and assist.

RS proposed their re-election and AR seconded.

The Officers therefore remained as follows:

Helen Boto – Chair

John Fryatt – Vice Chair

Jenny Randall – Treasurer

Janet Harper – Secretary

1. **Report from the Chair:**

The Report is attached.

1. **Treasurer’s Report:**

In the absence of JR, HB explained that Barclays Bank had forced us to close the PPG account because of lack of activity and the small amount of money involved. At the time there was £492.24 in the account and £400 had been given to the Practice who had purchased another upright, padded, comfortable chair for those who found sitting on moulded plastic chairs

difficult. £92.24 was left in Petty Cash and in November 2023, £25 was given to JH to cover expenses incurred in connection with the Flu Clinic and there now remained £67.24.

1. **Terms of Reference**:

The meeting felt that there was no need to make any alterations.

The 2024 AGM was concluded at 6.10 p.m.

This meeting has been recorded for accuracy purposes only.