

Minutes of Ledbury Health Partnership PPG

7 June 23 at Ledbury Methodist Church

Present: Ray Hunter (Interim Chair) Jayne McGlone (interim Publicity) Jennifer Harrison (Interim Secretary) Monica Clark, Allen Conway, Judy Conway, Maureen Cunningham, Daisy Goacher, Celia Kellet, Carla Lever, Philip Lowndes, Diane McCann, David Millington Jones, Justine Peberdy, Debra Tritton, Woolf Van Silver & Hazel Webster

Observer: Brenda Hill

Apologies: Mary Fielding, Patrick Goode, Angela Humphries & Sally Tudsbery Turner.

1. Welcome.

- Interim Committee and all present thanked for volunteering
- The record of the meeting on May 10 agreed and signed

2. Purposes of meeting

- To set up LHP PPG by
- Adopting a constitution
- Appointing members to the Group
- Electing a Committee from the Group

3. The work of the PPG

The PPG exists to help the Practice deliver primary Care services in order that the population is well served.

- Envisaged that every PPG member will be part of one workstream **ACTION RH**
- Suggested workteams
 - Telling patient population (13,400) that the PPG exists and why
 - Advising patient population about Primary Care and how best to access it
 - Advising patient population about
 - Taurus
 - Hereford East Primary Care Network
 - Herefordshire Community Partnership
 - Herefordshire & Worcestershire Integrated Care System

The Committee will meet and identify workstreams.

ACTION RH

POST MEETING NOTE. Will PPG members please promptly email their suggestions for workstreams to RH

4. Forming PPG

- All present confirmed they will join the PPG
- Signed Code of Conduct and Confidentiality Forms were collected from most present
- All were requested to sign up to NAPP. Some had not received an invitation and some appeared to contain malware **ACTION JH**

5. Constitution

- Getting representations of all decades discussed **ACTION JH**
- 4.4 The Chairperson **or substitute** will chair meetings of the Group
- DMJ submitted his comments to JH

RH undertook to circulate the constitution with changes shown in bold for final approval and adoption **ACTION RH**

6. Election of PPG Committee

The Interim Committee resigned

The elections, by show of hands were as follows

- Chair Ray Hunter
- Vice Chair David Millington Jones
- Information Jayne McGlone
- Secretary Jennifer Harrison (for one year only)
- Member Diane McCann
- Member Debra Tritton
- Member Mary Fielding (in absentia)

7. PPG NHS Email.

- Not all signed in for this. John Huggins will help with this

ACTION JH

8. Other Business

- Lack of technological expertise must not prevent members joining the PPG
- Written response from LHP of financial support the LHP will pay for

ACTION RH

9. Future Meetings

- The PPG will meet at 18.00 on the following dates at The Practice
 - 20 September 2023
 - 6 December 2023
 - 6 March 2024
 - 5 June 2024
- First Committee Meeting Monday 19 June at 14.00 in the Meeting Room at the St Katherine's site
- All members now present will be expected to join workstream groups which will meet quarterly to review progress

Signed

Date