

PPG Meeting 5th September 2018**Present:**

Julia Stanfield (JS), Elaine Botfield (EB), Catherine Plain (CP), Audrey Jones (AJ), Barbara Pugh (BP), Corinne Wood (CW) David Coultas (DC), Alison Price (AP).

Apologies: Louise Rotheram (LR), Joan Kidd (JK), Margaret Rogers (MG), Frances Peckham (FP), Heather Fulcher (HF), Marion Manton (MM), Margaret Cliverd (MC)

1.	Welcome and Apologies - Members were welcomed to the meeting. Apologies were recorded as above.	
2.	Guest Speaker – None (see 6 below)	
3.	Minutes of the Previous Meeting and AGM – The minutes of the last meeting were recorded as a true reflection of the meeting.	
4.	Matters Arising – None	
5.	<p>Practice Report Corinne Wood –</p> <p>Gemma Wilson (Healthcare Assistant) returning to work 02.10.18.</p> <p>Flu Clinics – will all be pre-bookable this year due to changes in guidelines for a staggered stock delivery set by NHS England.</p> <p>Practice has 2 new registrars – Dr Clare Horder and Dr Nikki Goodfellow.</p> <p>8-8 – From the start of October there will be hub working across the Wyre Forest Network of Independent Practices (Northumberland House, Stanmore House, Wolverley, Chaddesley Corbett and Aylmer Lodge) to provide additional GP appointments.</p>	
6.	<p>People with Learning Disabilities (LD) – Alison and Barbara –</p> <p>AP provided an update on the history of how LD care has developed and how changes and improvements have been made and new legislation introduced. There have been some prolific cases whereby patients have died due to underlying serious health issues not being diagnosed or being mis-diagnosed. This has resulted in changes in the way in which patients with LD are monitored and reviewed with MENCAP being at the forefront of getting these changes made. As such all LD patients should be reviewed annually and have full access to all health screening services such as cervical screening, bowel cancer screening and breast cancer screening. In addition NHS England introduced a Direct Enhanced Service (DES) for GPs to sign up to and to carry out these health checks and to keep a register of all LD patients. AP added that recent GP survey results showed that patients themselves want more.</p> <p>BP advised that each year there are some 1200 unexplained deaths of LD patients and that in Worcestershire there is a panel of 8 people who meet to investigate any such event in the region.</p> <p>CW responded that the Practice does keep a register of all LD patients and offers annual reviews to those patients. These appointments are longer than usual and are divided between seeing one of the nursing team initially and then a longer appointment with the GP. These appointments are offered at times to suit the patient for example early morning or later in the afternoon when the surgery tends to be quieter.</p> <p>AP will compile a list of questions for CW to discuss with Practice LD lead to include provisions that the Practice could make to assist LD patients when attending for appointments.</p>	AP

7.	Online Services for Patients – JS commented that she was aware that there are several patients who did not know about online services and how to access them. CW to investigate having a table with leaflets on available in reception.	CW
8.	Health Event – JS advised that the Diabetes Awareness event would be taking place on 10 th and 11 th September.	
9.	Appointment System – JS advised that there have been several concerns raised regarding the availability of patients and not being able to book follow on appointments when asked to by the GP. CW explained that the Practice is aware of this and as a result is looking to implement changes whereby more in advance pre-bookable appointments are available, especially on the days when there are a higher number of GPs available.	
10.	MacMillan Coffee Morning 28.09.18 – CW advised that the Practice would be hosting a coffee morning for staff at the Practice and wondered if the PPG would be willing to man a table in the waiting area. JS confirmed that the PPG would be willing to help.	
11.	Floorwalking Rota – Rotas are in place and assistance will be provided at flu clinics also.	
12.	Future Speakers and Topics – Suggestions for future speakers at meetings: Dr Singh CCG representatives Jo Hall and CCG Engagement Officer.	
13.	Announcements / Patient Advisory Group – BP advised that changes were being made to the format of the PPG advisory groups across the CCGs. JS suggested that this item be brought back to the next meeting. BP to represent item at next meeting.	BP
14.	AOB – None	
15	Date of Next Meeting – Wednesday 7th November 2018 18.30 pm	