

PPG Meeting 9th January 2019

Present:

Julia Stanfield (JS), Elaine Botfield (EB), Catherine Plain (CP), Audrey Jones (AJ), Barbara Pugh (BP), Corinne Wood (CW) David Coultas (DC), Alison Price (AP), Louise Rotheram, Margaret Cliverd (MC), Frances Peckham (FP)

Apologies: Louise Rotheram (LR), Joan Kidd (JK), Heather Fulcher (HF), Marion Manton (MM),

1.	Welcome and Apologies - Members were welcomed to the meeting. Apologies were recorded as above.	
2.	Guest Speaker – None	
3.	Minutes of the Previous Meeting and Matters Arising – The minutes of the last meeting were recorded as a true reflection of the meeting. Matters Arising – 6. People With Learning Disabilities – Members have had an initial meeting and will circulate a revised list of questions to CW. 8. Health Event – Diabetes event went fairly well and raised some good ideas / actions for future events. 10. MacMillan Coffee Morning – Event went really well and raised over £300.00.	
4.	Practice Report Corinne Wood – Dr Riley - Started in October and has settled in well at the Practice so far. Staffing – is stable at the present time. There have been some issues of late with Reception Team and additional in-house training has been arranged for them. Extended Hours / Access – Unclear at the moment how this will work out in the future. Contract changes due that will hopefully give clearer guidance. Neighbourhood Teams – Initiative is working well. Regular meetings are held that Dr Irfan Chairs and all other WFNIP practices as well as secondary care and other organisations attend. Flu Clinics – Went well and were generally well attended. Members felt that MJog reminders were very useful.	
5.	Feedback From Cookley Patients – Recorded message has now been changed to incorporate Care Navigation process and agreement that it is nice to hear the voice of a GP (Dr Carter), however the message then reverts to the old one that members feel is not as good. CW to look into getting it changed.	CW
6.	Health Events: Diabetes Event and 2019 Events – As noted above, whilst the Diabetes event went well, it was felt that in the future events could be improved. The Practice will work with the PPG and look at what events and awareness weeks in the coming year can be held. There is now a permanent table in the Reception area and CW has registered with Public Health England to be able to have merchandise sent to create displays. JS will look at awareness weeks and CW to speak to clinicians to ask what they would like to see supported.	JS CW
7.	Floor walking Rota – Members to let AJ know availability.	
8.	Item Deleted.	
9.	Creating A Virtual Network – Item to be brought back to a future meeting.	
10.	Plan for Recruitment to the Group – CW to raise issue within Practice for clinicians to suggest to patients they feel would join.	CW
11.	Announcements – Surgery Strollers – Leaflets handed out to advertise the walking group that has been co-created at the Practice in conjunction with Northumberland House.	

	<p>Wyre Forest PPG Meeting – CP attended event that was attended by Christopher Onions and Harvey Smith. Meeting was informative but CP felt that the structure was quite difficult to follow. Issues discussed included planning for winter pressures and staffing and recruitment. Initiatives being put into place include asking existing general nurses to cover A&E shifts by way of helping the frail and elderly in particular to be treated quicker. Additional initiatives for ambulance crews to be better directed dependent upon the location that are coming from and to and the type of casualty they are dealing with. For example if of a surgical nature the likelihood is that they will be taken to Worcester.</p> <p>PAG – BP advised next meeting scheduled for 10.01.19. Group is chaired by Sarah Harvey-Speg. BP reported that group members are not happy with progress and have written to Simon Trickett at the CCG. BP will feed back at next PPG meeting.</p>	BP
12.	Future Speakers and Topics – Not discussed.	
13.	Christmas Lunch – Date to be arranged to go to the Brasserie. JS to arrange.	JS
14.	Date of Next Meeting – AGM 20.03.19	