

The Beeches Medical Practice
Patient Participation Group meeting
Tuesday 5th February 2019, 5:00pm
at Bayston Hill

Minutes

1 Present: Terry Seston (Chairman), Gill Berry (Minutes Secretary), Valerie Collard, Brenda Fletcher, Nikki Fox, Tony Fox, Maggie Hitchings, Gill Jones, Dr Ed Jutsum, Teresa Lewis, Gwen MacRae, Karen Moseley, Kim Richards, Dolores Vaughan.

Apologies: Anne Chalkley, Jean Cruickshank, Geoff Garrett, Rob Gough, Edward Marvin.

2 Also in attendance: Lisa Clarke, Dispensary Manager at the Dorrington site.

LC gave a brief report on changes made over the past six months, e.g. blister packs of medication, dependent on need and the stability of the medications, and the introduction of an appliance service for stoma care, dressings, etc. Around thirty patients may be eligible for the blister pack service, which is advertised via the dispensary board. The aim is to provide a safe, effective and competitive service for patients, and there has been good feedback to date.

The use of scanners has increased output and helps with time efficiency. Dispensers aim to deal with about twenty patients per week. A new apprentice is being trained and may also be able to help with deliveries in the future. Extended opening hours have been introduced to help younger people and those working. There are cost benefits to dispensing generic medications; the colour and shape of medications may vary, but this should not compromise their effectiveness.

Queries were raised regarding whether Brexit could prove problematic in terms of supply; LC affirmed that this would be an issue of stock management and it is not anticipated that there would be an issue long-term. She added that the Falsified Medicines Directive (FMD) is being introduced from 9 February to ensure that unregulated medications do not get into the system.

It was noted that KM is now a qualified dispenser for the Dorrington site (the Bayston Hill surgery cannot dispense medications as it is within one mile of an existing pharmacy). A card payment machine is being obtained and there is now a dedicated email account (prescriptions.dorrington@nhs.net).

3 Agenda and AOB

a Agenda: The agenda had been distributed prior to the meeting.

b AOB: See item 9.

4 Minutes 8th January 2019

The minutes were accepted with the following amendments:

- RG had requested that item 5b should be amended to read: 'RG remains a member of the Shropshire Patients Group (SPG) and is a member of the SPG Comms Team.'
- Gwen MacRae had been present at the previous meeting.

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5 Actions from the last meeting

- a **Item 4a Hand sanitiser in the waiting room:** the handyman is re-siting this by the check-in screen.
- b **Item 7 Health event – publicity:**
 - i **TV screen in the waiting area:** KR reported that a site survey was carried out today. The internet connection will be upgraded soon.
 - ii **Prescriptions:** Printed information can now appear on prescription forms.
- c **Item 9a Frequency of PPG meetings:** TL suggested that this should be discussed further after the health event.
- d **Item 9c Flu clinics:** this has increased to 80% of over-65s; uptake increased by 1% for patients with chronic disease.

6 Terms of Reference (ToR)

The ToR have now been finalised and will be available as a separate document.

7 Health Event

- **Speakers:** The speakers are all confirmed. Ruth Morriss is not available until 8pm but timings will be arranged to suit.
- KR will organise provision of a **projector**.
- **Publicity:**
 - **The Villager:** TS has sent a preliminary announcement for the February issue and GB will email the poster to PPG members once it is finalised.
 - **Poster/graphics:** Dan Berry has produced a basic graphic for the poster and GB has added text. GB to finalise and distribute to PPG members.
 - KR to print A4 and A5 versions of the poster, with 15 laminated.
- **Stalls** are now confirmed (see item 8c iii): Prostate Cancer UK (Dennis Briggs); Alzheimer's Society; Help2Change (GJ); Diabetes awareness (Wise and Well team); Walking football; Mid-Wales Kidney Patients' Association (Barbara Sodden); Wellbeing and Movement (Ruth Morriss); Shropshire Fertility Service.
- **Stallholders** will be able to set up in the church hall between 6 and 6:30pm.
- GMR reported that the manager of the **Fertility Service** has confirmed that he will man a stall providing information for the service.
- KM has not yet heard from the **bereavement service**.
- Information about the **PPG** will also be provided.
- **Refreshments:** volunteers are needed. There will be a basket for donations. TS to provide milk, tea and coffee; others to provide biscuits.
- **Feedback** from the previous event had been very good. KR to produce feedback forms for the event.
- **DV offered** to provide a small hamper of men's and women's toiletries to raffle (with free tickets).
- **Distribution:** list to be finalised at the next meeting.

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8 Practice issues and updates

a GP update (EJ)

- i It was felt that the effects of **Brexit** could prove problematic, as many medications are produced overseas and imported into the UK.
- ii **Future Fit** is undergoing public consultation. Shropshire has a population of about 150,000 people, enough to support one major A&E centre. PRH will be a planned care site and RSH will be a trauma centre; Shrewsbury covers the area into Wales as far as Machynlleth and may qualify for funding from the Welsh Assembly. It is anticipated that these changes should make both hospitals more efficient. Stroke care, most women's and children's care, as well as other acute services, will be moving back to Shrewsbury.
- iii **Waiting times:**

Next available routine appointment – 5 th February 2019	
Dorrington GP	9
Dr Laycock	19
Dr Jutsum	17
Dr Walsh	16
Dr Brocklebank	9
Dr Middleton	14
Jean/Andrea (ANP)	6
Any GP (Locum, Registrar)	5

- iv **Minor operations:** EJ reported that at present there is often no room available for carrying out minor ops at Bayston Hill. There is no real possibility of extending the Bayston Hill building at present, but patients can be seen at the Dorrington site for minor ops.
- v **Darwin Health** is working well for pre-booked appointments, which are very quickly filled.
- vi **Increased patient list:** The list is now around 6,300 patients across both sites. The two ANPs are helping the practice to deal with this increase.

b Practice Manager's update (KR)

- i **Weekend smears and blood tests** are now being carried out at Marden practice on a Saturday.
- ii **Free Health checks** will be arranged under the extended hours scheme at Marden at weekends.
- iii **Macmillan Cancer Support** is offering funding for cancer patients in partnership with the local CCG. As Care Coordinator, KM will be trained to support cancer patients and link with the consultant team, the nurse specialists and Dr Middleton.

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c Community Care Coordinator's update (KM)

- i **Outdoor gym:** KM has been approached about this for Bayston Hill. TL explained that this was a joint venture and funding is being applied for. TS suggested that information on this could go on the prescription forms once the scheme and funding are confirmed.
- ii **Provision of care at the hospital sites:** KM handed out printouts showing which services are to be available in future at Royal Shrewsbury Hospital (Emergency Care) and Princess Royal Hospital (Planned Care).
Action: KM to send an electronic copy to GB for distribution.
- iii KM has had **confirmation of stalls** for the health event (see under item 7).

d Darwin Health

- i The **extended hours** scheme is working well, with some Beeches patients attending other practices for weekend appointments. Health checks will be provided for 40- to 74-year-olds with those HCAs who opt to work at weekends; eligible patients can have a health check every five years.
It was noted that Sainsbury's also provide a health check service, and Marden practice will also provide this service at weekends.
- ii **Blood tests and smear tests** are soon to be available at weekends.

9 AOB:

- a **Water cooler:** TF reported that the Bayston Hill cooler had run out of water several times, to his knowledge. It was also noted that some children had been misusing the cooler.
Action: KR to prepare a notice asking parents to supervise children.
- b **Water cooler for Dorrington:** It was disappointing that the funding application has recently been refused, although there may be other sources of funding which could be explored.
- c **Social prescribing** is being piloted at various surgeries and is due to be rolled out in the next few months; the practice will join the scheme when it is finalised.
- d **Finance:** NF reported that sales of second-hand books has totalled £33.25 this month.

10 Date of next meeting:

The meeting ended at 7:10pm.

The next meeting will be held on:

~~Tuesday 5th March 2019 at Bayston Hill, starting at 5:00pm.~~

NB: Subsequent to the meeting it proved necessary to change the date to:

Tuesday 12th March 2019 at Bayston Hill, starting at 5:00pm.