

Severn Fields Medical Practice Patients Group **Minutes for Wednesday 22nd January 2019**

The meeting opened at 5.00pm.

Present: Vice Chair – Tina Sandford, Maelor Owen, Tim Bellett, Fred Beddow, Jane Bimpson-Wood, Dave Blackwell, Roland Brown, Lisa Hall, Heather Leach, Jeanette Owen, Mary Steen,

1. **Apologies** – Bernie Jones, Debbie Snooke

2. **Minutes of the meeting held on Tuesday 9th October 2018**

Heather Leach proposed and Roland Brown seconded that the minutes were a true record of the meeting held on Tuesday 9th October 2018, and this was approved by members who were present at that meeting.

3. **Matters Arising**

Maelor Owen explained that he had spoken to the Clerk at Wellington Town Council about their car parking policy and it was not run by them but by a private company. There are four tenants in the building and their staff account for a large number of parking spaces although a large number move away once they have collected their workloads for the day. This matter was discussed at length and it was resolved to keep monitoring it.

4. **Chairs Report**

The Chair Tina Sandford welcomed the Practice Manager Tim Bellett and the four new Committee members to their first Committee meeting. She produced a typed report which was circulated to members and discussed at length regarding Health Talks, Shropshire Patients Group and a Group meal. She explained how she felt that this Group is quietly moving on and that more talks by organisations i.e. Arthritis, Epilepsy, Diabetes, feeding young children etc. could create a wider interest in our Group with the patients and for the Surgery. Dr Eden is keen to re-visit and give another talk. She would like to create a Community Hub for patients where they can come along to these meetings and participate or even maybe pop in for a coffee type morning. Members discussed forming a walking group and Tim Bellett indicated that Dr Clewes, who is retiring again shortly, is keen to become involved in this. Members were encouraged to come forward with their own ideas. She explained how she operates the Facebook page and producing different ideas to keep the interest going for users.

5. **Practice Managers Report**

Tim Bellett informed members that he had been in post since 29th October 2018, and was quietly finding his feet regarding the practice and how it operates and that in future he would be our point of contact. We currently have two partners who work 4 days per week, one doctor does 3 days per week, 2 doctors do 2 days a week and a couple of locums. There is an advert out for a Home Visiting Practitioner to take pressure off the doctors in the surgery, for a salaried GP, a new receptionist started two weeks ago. Members advised that would like to see staff wearing name badges and to introduce themselves when answering the telephone and he would speak with the staff. They also discussed having a water dispenser/ vending machine at the Surgery and he would investigate and report back.

6. **Treasurers Report**

Maelor Owen said we currently have just over £3,400 in the current account. He explained how Val Davies would like some support doing the flu raffle and members offered to assist her. Members suggested that we should advertise why we collect the monies on Facebook, newsletters, in the Surgery etc. and what we are aiming to purchase for the Surgery and what we have bought over the years so patients are aware and may be more generous in their giving.

7. **Any Other Business**

Dave Blackwell asked about more regular meetings and after explaining the current system it was agreed to have one bi-monthly. He suggested having fetes so we could engage with the patients, raise awareness and raise monies. Lisa Hall would liaise with two groups she works with to see if they would be interested in us joining them. Heather Leach asked when the clocks, which were above the old reception area desks, were going to be replaced. Tim Bellett would investigate and report back. Jane Bimpson-Wood talked about her experiences with the telephone and booking appointment system and the problem it creates – Tim Bellett would investigate and report back. Roland Brown informed members that the Surgery Guide was last update in 2016 - Tim Bellett would investigate and report back. He asked about the Surgery policy for designated Doctors for over 75 year olds – it was explained that it is just a paper exercise and that you see which Doctor is available. He informed members of the Shropshire Patients Group five steps of information standards – Ask, Record, Highlight, Share and Act, and Tim Bellett explained how we are currently carrying these out.

The meeting closed at 6.10pm

Tina Sandford – Chair
10th March 2019

Dates of next meetings:
AGM 7th May 2019

CHAIRMAN'S REPORT TO SEVERN FIELDS PATIENTS' PARTICIPATION GROUP

22nd January 2019

Health Talks: Could it be Cancer?

The PPG held its second talk on the 26th November. Dr Eden, a retired GP but presently working as a trustee with Lingen Davies gave a very informative talk on what men should be aware of when checking for cancer. Attendance was very good and there were a few non patients as a result of the publicity placed on social media sites and posters in various shops, barbers and library. Those that attended found it to be informative and feedback was very good indeed. Dr Eden has offered to return and give a talk based on what symptoms women should be aware of when dealing with cancer. This has yet to be arranged but personally I think it would be a very good topic to have. A thank you must also go to Maelor Owen and Billy Steventon for their support on the day. Thank you to Katie Pritchard and Tim Bellett for ensuring that the room and IT were ready and that hot beverages were on hand.

I have been approached by Ellie Wilmshurst, an accredited volunteer for Epilepsy Action for the last seven years. She would like to come along and give a talk on this matter. She also gives regular training and information sessions.

Shropshire Patients' Group

A big thank you to Roland Brown who attends these important monthly meetings on our behalf.

Get together

We decided as it was a very busy time for everyone that we would postpone the dinner until February. Maelor is looking into a couple of options for me as to where we could meet for dinner. Could you please let Maelor or I know if you have any dietary requirements?

Thanking you all once again.

Tina Sandford
Chairman SFPP
22nd January 2019