

Patient Participation

Group Meeting (PPG)

Tuesday 10 May 2016

Present:

John Maddison (chairman)
Margaret Wilcox
Caroline Gray
Mike Turner
Gwyneth Eastwood
Janet Wright
Lynne Cooper
Julia Stanway

1. Apologies: Colin Eastwood
2. Minutes of the last meeting: agreed.
3. Action points and matters arising
 - ! The full list of members was queried. Lynne said she would check and confirm to the group who are current members, including virtual members.
 - ! Lynne told the group that due to the new computer system all those who booked online would need to reregister
4. Correspondence: John had received correspondence in respect of the PPG Awareness week, which was due to take place from Monday 6 June to Saturday 11 June.
 - ! It was agreed that the group should have a table in the surgery waiting room during the Awareness week to promote the group and encourage new joiners.
 - ! John asked the group if we needed more members. The general consensus was yes and it was agreed that young mothers would be a good target.
 - ! It was agreed that the new patient questionnaire issued by the practice should include a box to tick if new patients were interested in joining the group, which could then be followed up by the group.
 - ! It was further agreed that an A5 leaflet should be put together to be included in the new patient pack. Mike offered to deal with this. Lynne confirmed that between 10 and 15 new patients joined the practice each week.

- ! Templates for joining were available from the NAPP website. Janet agreed to provide Mike with a template.
- ! It was agreed that members who were able would be present at the surgery during Awareness week between 11 and 4. Margaret agreed to cover Monday, Mike Tuesday and John Wednesday
- ! John referred to a resource pack which had been produced by NAPP and which included suggestions on activities for the group to consider. It was agreed that a fun quiz could be held following Awareness week. The surgery will provide prizes and we would try to book the Methodist Church.

5. Update from the practice

- ! It was reported that Dr Clarke had now returned from maternity leave but is working 3 months' notice.
- ! The surgery partners are advertising for a new partner and/or a salaried doctor.
- ! A new ANP, Julie Broad, has been appointed.
- ! Vicky, the existing ANP, has been awarded Queen's Nurse.
- ! Dr Yard has had a baby boy and is currently on maternity leave.
- ! The new computer system is now up and running. There have been a few teething problems, but the measures put in place prior to the change have proved invaluable.
- ! Since the new system has been installed, prescriptions now do not name the surgery from where the prescription has come. This has caused some problems with Lloyds.
- ! Lynne also informed the group that patients are entitled to park on the church car park, which is available to staff as well.

6. PPG's Lifestyle/Diabetes project – the Staffordshire Hub

No update

7. Reports from Patients Congress and Locality Group meetings

No update, but the next meeting is on 7 June at 5.30 and John will try to attend.

8. Newsletter

- ! Lynne mentioned Colin's walking article which was excellent.
- ! Mike has no articles to include in the next issue. Lynne will put pressure on the doctors to provide something
- ! It was suggested that an article on the Awareness week would be a good idea
- ! An article on flu was also suggested as being timely for flu jabs.

9. Any other business

Mike asked if we needed to redact any part of the minutes. It was felt that there was nothing confidential within the minutes but we should always be aware before posting the minutes to the website

10. Date and place of next meeting

Next meeting: 21 June 2016 at 6 pm, the Meeting Room, Bradwell Lodge