**Balance Street Health Centre**

**Minutes of the**

**Patient Participation Group (PPG)**

**AGM**

**Monday, 9 January 2023**

**Present**: Ruth Kerry (Chair); Anita Thomas-Epple (Secretary); Sally-Ann Owen;

Gill Simpson; Lynn Furber; Lorraine Tams; Ian Rose; Claire Henman (Practice Manager); Tim Hames (Practice Pharmacist); Dr David Atherton.

**Minutes:** Anita T-E

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| **Item** | **Notes** | **Action** |
| **1** | **Apologies**  Carol Pickering (Treasurer); Kerry Fisher, Howard Nash; James Russell;  Sue Dallison, Gill McGowan; Cllr Helen Headech. |  |
| **2** | **Annual Report of Projects Undertaken last Year**  Chair, Ruth Kerry, reminded the PPG of various activities from 2022. |  |
|  | * Membership is stable at 14 plus 3 from surgery. It was great to welcome Helen Headech. We are sure she will be a great asset to the PPG. We were sad to say goodbye to Ken and Jane Fountain who had been stalwart members of the group. * Meetings took place in January, March, May, July, September and November. All were well attended. * Visiting Speakers At May’s meeting Charles Doxey gave a very informative talk on hospital transport and the difficulties faced by patients in Uttoxeter and its surrounding villages. * ESDPEG A replacement for Kerrie to represent us at the meetings has proved difficult since she relinquished the role last year. * Flu and Booster Saturdays. These were held in September and October and the PPG provided volunteers for each clinic. * Derby Royal and Queens Burton Hospital PPG Meetings. Anita Thomas- Epple has been representing us on this group. Thanks Anita. * PPG Account. The Account is in credit to the tune of £582.06 * PPG Projects Group. In February and May a subgroup of the PPG met discuss projects the PPG might support the Practice with. Two main areas identified were hospital transport and the development of a Reminiscence Room for 10 people with mild – moderate dementia to meet with their carers. Lynn Furber did a huge amount of work to try and make the latter become a reality. Redfern Cottage Heritage Centre were keen to partner us with for this venture. Sadly, this did not begin in September as had originally been planned. The idea has not been abandoned but the search for a group facilitator who has training in working with people with dementia continues. It was felt after research done by the group that the transport issue was beyond the resources and remit of the PPG. * Christmas Celebration. On 6th December the PPG held its annual Christmas celebration. We are grateful to the Practice for subsidising this event. Around 10 of the group attended for what was a very jolly and enjoyable evening. |  |
| **3** | **Treasurers Report**  There is £582.06 in the PPG account at Lloyds bank reported on by Chair. |  |
| **4** | **Elect Committee Posts for 2023**   1. Chair: Ruth Kerry, Proposed: Anita, Seconded: Gill S 2. Vice: Gil Simpson Proposed: Ruth, Seconded: Anita 3. Treasurer: Carol Pickering Proposed: Ruth, Seconded: Lynn 4. Secretary: Anita Thomas-Epple Proposed: Ruth, Seconded: Gill S 5. ESDPEG Liaison: Gill Simpson, Proposed Anita, Seconded Lorraine   Other Members:   1. Gill McGowan 2. Lynn Furber 3. Sue Dallison 4. Howard Nash 5. James Russell 6. Sally-Ann Owen 7. Kerry Fisher 8. Lorraine Tams 9. Helen Headech 10. Ian Rose (new member 2023) 11. Vacancy   Claire Henman (Surgery Rep)  Tim Hames (Practice Pharmacist Surgery Rep)  David Atherton (GP Rep)  1 vacancy  There are currently 15 members of the PPG plus Practice representatives and to maintain the 19 members there is a vacancy.    Patients can contact PPG by email at [balancestreetppg@yahoo.co.uk](mailto:balancestreetppg@yahoo.co.uk) |  |
| **5** | **Review Constitution**  PPG felt it was relevant. Claire asked how it compares with other PPGs. ATE to send copy to ESDPEG chair John Bridges for comparison with others’. | **ATE** |
| **6** | **Date and Time of Next Meeting**  January 2024 to coincide with general meeting |  |