# IPC Annual Statement Report

Bearwood Medical Centre

18 September 2024

**Purpose**

This annual statement will be generated each year in September in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](https://www.gov.uk/government/publications/the-health-and-social-care-act-2008-code-of-practice-on-the-prevention-and-control-of-infections-and-related-guidance) on the prevention and control of infections and related guidance. The report will be published on the organisation’s website and will include the following summary:

* Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
* Details of any infection control audits carried out and actions undertaken
* Details of any risk assessments undertaken for the prevention and control of infection
* Details of staff training
* Any review and update of policies, procedures and guidelines

**Infection Prevention and Control (IPC) lead**

The lead for infection prevention and control at Bearwood Medical Centre is Lorna Cartwright

The IPC lead is supported by Sharad Sohal

**a. Infection transmission incidents (significant events)**

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there has been 1 significant event raised which related to infection control. There have also been **no** complaints made regarding cleanliness or infection control.

**b. Infection prevention audit and actions**

Nicola Cunningham, a Health Protection, Prevention and Improvement Senior Specialist Officer carried out an external audit at the Practice on the 15 March 2024. The practice scored 90% (RAG rating **Green**). During the visit there were some actions that were identified all of which have been completed.

**c. Risk assessments**

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

* General IPC risks
* COSHH
* Sharps
* Water safety

**d. Training**

In addition to staff being involved in risk assessments and significant events, at Bearwood Medical Centre all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually

**e. Policies and procedures**

The infection prevention and control-related policies and procedures that have been written, updated or reviewed in the last year include, but are not limited, to:

The Infection Control Handbook

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

**f. Responsibility**

It is the responsibility of all staff members at Bearwood Medical Centre to be familiar with this statement and their roles and responsibilities under it.

**g. Review**

The IPC lead and Sharad Sohal are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before September 2025

**Signed by**

Sharad Sohal

For and on behalf of Bearwood Medi