

## **Privacy Notice for the Black Country and West Birmingham STP Renal CKD Project**

As part of the Black Country and West Birmingham STP, Walsall South PCN and St Peters Surgery are working with hospital specialists to pilot a new way of identifying early and supporting people with Chronic Kidney Disease (CKD). This pilot involves our practice working with hospital specialists to review patients notes.

### **What information do we collect about you?**

The BC&WB STP Renal CKD Project pilot is aiming to integrate primary and secondary care in order to identify early indications and progression of Chronic Kidney Disease (CKD) for patients in order to provide safe and effective care to the highest standards. To do this your doctor and the team of health professionals caring for you will keep records about your health and any care you receive from the Trust. This is called your health record and will be stored on a computer system. This includes:

Basic details as your name, address, date of birth, NHS number, gender, next of kin, and ethnicity

- Details of your hospital appointments/visits
- Notes and reports about your health, treatment and care
- Results of x-rays, scans and laboratory tests
- Relevant information from people who care for you and know you well, such as health professionals and relatives

It is very important that your personal details are accurate and up to date and we will often check with you at appointments or visits that these details are correct.

### **Why do we collect information about you?**

To help in providing you with care:

- Full access and accurate up to date information helps us to provide the right care
- Full information is available should you see another doctor, or be referred to a specialist or another part of the NHS

To help the NHS:

- Plan and manage the health service
- Teach and train healthcare professionals
- Conduct health research and development

### **How do we use this and what is the legal basis?**

As a data controller the [Practice] must establish and publish the lawful basis that is relied on for processing personal data and data that is special categories (sensitive data). Generally most of the processing we carry out is to deliver your care and is covered by the following legal provisions;

- For the performance of a task carried out in the public interest or in the exercise of official authority, to delivery you a heath care service
- For medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems

As part of this pilot, the relevant Nephrologist / Nurse at [Local Trust] will have access to your patient record. This record will only be accessed by [Local Trust] if they receive a referral from your GP which will then allow them to review your record for early indication or progression of Chronic Kidney Disease. This will enable us to provide better care, management and outcomes.

## **Who do we share your information with?**

As part of this pilot we will share information with the [Local Trust] who will access our system to review your record to provide advice and guidance to support providing high quality care. All systems are auditable and access is on a need to know basis

This will be done with protocols or agreements in place to govern the sharing of data to ensure it is adequate and relevant to the purpose listed above.

Some information we have to share is used for statistical, research or audit purposes, and in these instances we take strict measures to ensure that individual patients cannot be identified and where appropriate anonymisation and pseudonymisation techniques will be used to protect your identity.

Anyone who receives information from us also has a legal duty to keep it confidential and secure.

**If you do not wish personal data that we hold about you to be used in the way that is described in this notice, please discuss the matter with us. You have the right to object in certain circumstances, such as where you have given consent to the processing or have entered into a contract you have given consent, but this may affect our ability to provide you with care or advice.**

## **Who and where do we obtain your information from?**

The Trust will collect data about you in a number of ways. As part of this pilot, the main method of collection will be directly from you.

### **Face to face:**

Most of the information we hold about you will be collected from you at the time you engage with the service. Any data provided will be used for the reasons listed in this notice and will only relevant data will be requested and recorded.

### **Telephone calls:**

The information you disclose over a telephone call may be recorded by the Trust either to support your care or as a record of the conversation. Ordinarily we will inform you if we record or monitor any telephone calls you make to the Trust. This is to increase your security, for our record keeping of the phone call and for training and quality purposes.

### **Video consultations:**

The information you disclose during a video conference may be recorded by the Trust or a third party

supporting our provision of video consultation services. This will be for the purposes of supporting your care or as a record of the consultation. Information about the consultation may also be used to improve the availability and quality of video consultations.

**Emails:**

If you email us we may keep a record of your contact and your email address for our record keeping