

Registering as a patient at Millcroft Medical Centre

Some things you need to know about registering with Millcroft Medical Centre.

Please read this before you start completing your registration forms.

- You need to have your permanent address within our practice area. You may not be able to register with us if you are not within our area. If we do not cover your address, we will let you know that you will need to register with a different surgery.
- If you are already registered with another surgery in Crewe, and want to change to Millcroft, we may ask you some questions about why you wish to move. This is not to restrict your choice or to pry, but simply to make sure that you do not have expectations that we will not be able to meet – we don't want you to change your surgery without being sure that it is right for you.
- You are required to complete some forms. There should be a Registration Form for **each person** being registered with a New Patient Questionnaire included. They are slightly different - one for men, women and children, these are needed to be fully completed.
- You need to go through your forms carefully and answer all the questions as fully as you can. If there is anything you can't answer straightaway, please make every effort to find out the information before submitting the forms.
- If you wish to have a Summary Care Record created you will need to tick the box on the form. This is information that will be available to people who are treating you outside the practice. It can only be accessed with your permission at the time of treatment.
- If you are a parent of children under 16, you need to provide information about their immunisations. This can be your "Red Book" or any other vaccination certificates you have. You will need to bring this information to the surgery so we can copy it and attach it to your child's record. If the information is in another language, please try your best to translate it.
- The receptionist will go through the forms to make sure that they are properly completed. The practice offers online access to our facilities via the 'NHS App'. You can download the app and register yourself. This allows you to book appointments and order prescriptions online, and view your medical record, but due to COVID restrictions we only offer prescription ordering online at present. Please read the information about eConsult on our website – this is an online symptom checker and admin request that you can complete and send to the surgery before you call the surgery.
- Our practice website explains all our services and how to access them, including useful information.