**FINAL Haslington Surgery PPG Meeting 5.30pm Monday 15th April 2019**

Minutes

**Present :**

Helen Mollart, Chair

Cllr Lee Allen

Claire Hollins Practice Manager

Claire Dutton

Paul Dutton

Linda Shrimpton

Ivy Mitton

Howard Yates

Roy Beard

Phil McKnight

Peter McFahn

Graham Kendal

Thelma Malabar (sec duties)

**Apologies for Absence:**

Drs Hill, Entwistle and Webb

Laurie Chilton Assistant Practice Manager

Audrey Boston

Jean Campbell

Claire Lester

Rosaleen Andrews-Sands

Absent:

Sneha Kukrega

Rosa Garrido-Carroll

Paul Weaver

Deborah Budworth

Ayshea Stanway

Guests: Angela Slack – St Lukes Hospice

Amanda Best – NHS South Cheshire CCG & NHS Vale royal CCG

AGENDA

1) HEM welcomed Guest Speakers and new Panel Member to the meeting

2) Apologies as above

3) All Panel Member confirmed receipt of the Minutes from last meeting. No matters arising.

4) Acceptance of Minutes from last meeting

5) Guest Speaker – Angela Slack from St Lukes Hospice

Angela is the Community fundraiser Based in Winsford and covers Mid South Cheshire, Northwich, Middlewich, Crewe, Tarporley a population of 280,000.

St. Lukes is a 10 bed in care unit, covering symptom control, Pain management, Complimentary therapy, Day hospice, Social worker, Benefit adviser, Support group for children (Bereavement) Christie Clinic on Fridays.

These services cost £8,500 (the greater part being used for wages) daily

15% coming from government funding, the rest from Voluntary donations raised by the St. Lukes charity shops with backup from the Warehouse.

Items for sale are from House Clearances, donations.

Funds are raised from EBay, Lottery, Raffles, Coffee mornings.

This was a very interesting talk.

Haslington PPG is to hold a Coffee Morning in the near future in aid of St Lukes. Phil McKnight and Claire Dutton to organise.

Panel will be selling Annual raffle tickets in aid of St Lukes in the near future, ticket books to be provided to CH at the surgery for collection by panel members.

Guest speaker Amanda Best from NHS South Cheshire CCG & NHS Vale Royal CCG is Head of Primary Care South Cheshire CCG

Amanda is Nantwich based at Bevan House, Barony Court, Nantwich.

There will be new GP contracts over the next 5 year.

Aiming to bring more Services out of Hospital ie a wider range of service closer to home. Eg. District Nurses, Occupational Therapist etc.

Aiming to make communication easier for patients.

Primary care have good premises to work out of.

They have a good understanding of population needs.

Developing Primary Care Strategy in the next 12 months.

There is a need for a questionnaire to be completed – Amanda is to organise as soon as possible as the final document in due the end of May.

The Emergency 111 NHS phone line will allow appointments to be booked at Gresty Brook Surgery for emergencies.

6) SMASH meeting was attended by Graham Kendal.

7) Invitation from NHS South Cheshire CCG & NHS Vale Royal CCG PPG Cheshire Chat 28th June. Paul Dutton to attend

UPDATE: PD unable to attend, *volunteer required please step forward*

8) Surgery Car Park – CH & PM have obtained a large sign to go on the corner of the building re the Parking for Surgery Patients only.

9) Rowlands Pharmacy is to continue with their home deliveries, according to confirmation received by HEM. Rowlands will *d*el*ivering to those in most need first*

10) Siverline Leaflets are still awaited but the posters have been delivered

11) Hollymere Greenhouse – unfortunately all helpers would need to the DBF checked and controlled, Care Home Staff have reluctantly advised that time restraints therefore prevent this project from moving forwards. NFA

12) Defibrillator Training by Red Cross will be on Saturday 6th July 2019 (TBC) between 9am – 12pm at the Red Cross Building – this is for all panel members plus invited guests from local organisations.

13) SMI Council Tax Claim – reductions for Severe Mental Impairment problems. Cheshire East has downloadable forms, paper copies of were circulated and links will be placed on FB page.

14) PPG awareness week 12th – 15th June - 8:30 -1:30 morning session: 3:30-5:30 afternoon session. Volunteers required, two per session.

Volunteers required to collate returned questionnaires by hand after the event.

15) Panel Discussion raised one point regarding music to be played in Waiting Room in order to mask conversations happening at Reception desk and by phone.

16) **Next Meeting** will be held In the Surgery Waiting Room as long as no patients are waiting.

6.30pm start but must finish promptly at 7.30pm due to insurance purposes.

Surgery Drs to attend meetings on alternate basis.

STATEMENT.

Claire Hollins, Practice Manager, is to step down from the PPG. Laurie Chilton Assistant Practice Manager to attend instead. Chair thanks CH for her assistance thus far and will welcome Laurie formally at next meeting.

Meeting closed at 6.45pm

**Supportive Notes and useful web links**

These notes are associated with the content of the meeting and are provided in addition to the meeting minutes for information and reference.

**Useful Links**

Haslington PPG Email:

[scccg.haslingtonppgchair@nhs.net](mailto:scccg.haslingtonppgchair@nhs.net)

GDPR regulations:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulations-gdpr/>

Silverline

<https://www.thesilverline.org.uk/volunteer-awareness-raiser/>

St Lukes Hospice

[enquiries@slhospice.co.uk](mailto:enquiries@slhospice.co.uk)

Living Well Dying Well (LWDW)

<https://eolp.co.uk/CLWDW/>