



Wilmslow Road Medical Centre

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Family Registration Policy – Safeguarding

Policy Reviewed 01/04/2020

WRMC has a family registration policy in order to maintain child safeguarding at the practice and reduce risk wherever possible to children.

This policy is available on the practice website to promote education and information regarding our registration process for children and families.

Any child that is registered at the practice will undergo a review of presentation.

Children will not be registered or accepted to the practice list unless they are accompanied by an adult, parent or guardian who is also registering with them.

The practice has a review process with all safeguarded children that is done twice at least annually to identify any gaps in the population and highlights any child that may be registered alone within the practice.

On list review - children identified alone at an address will be subject to follow up.

The health visitor and safeguarding teams may be contacted to determine the reason for any sole registration if parents move in or out of the practice.

This is common place in our area due to cultural beliefs and practices such as FGM where a parent may not want to disclose any past history or detection of risk or abuse.

The parent or guardian will be contacted and given the opportunity to register along with the child or move the child to the practice where they themselves are currently registered.

This is done that all family members can be coded correctly if any safeguarding issues exist within the household, this becomes more undetectable when family members are registered with different practices.

The practice will run intermittent searches to identify sole registrations of patients under the age of 16 so that they can be contacted.

All registrations under the age of 5 years are notified to the health visitor and her team for follow and review if required on any highlighted concerns.

It is recommended that the Children School is added to the medical records for co-ordination of care if required.

